

Exam Briefing

Upcoming exams and all your QMUL
JP exams

Why do exams?

- For you...
 - To reinforce learning
 - Test – learn – test – learn
 - You know how your studies are progressing

Why do exams?

- For us
 - We know how you are doing
 - So we can award you the appropriate degree classification based on your performance – 1st, 2:1, 2:2, 3rd, Fail
 - We know if our teaching is achieving its aims

“I have done many exams before... so it is just as important as before...right?”

- NO!
- It is more important....because....A doctor needs to have a minimum level of knowledge to be.....
- Competent
- Safe
- A successful and reliable doctor

The exam process

Before the exam

- GO TO THE WC!
- Do not enter the room
 - Until you are told to
- Check the seating plan outside
 - Remember your desk number
- Enter when you are told it is fine to do so
 - Empty pockets and leave your possessions at the front
 - Leave phones ON SILENT in your bags at the front
 - Collect what you need for the exam
 - SIT quietly in your seat
 - DO NOT START reading the exam papers yet

Entering the room - Before the exam starts

- DO NOT talk to other students
- Put your ID cards on the desk
- Put your writing materials on the desk
- WAIT

At the start of the exam

- “You are now under examination conditions”
 - When the invigilator says this, you are about to start the exam
- Listen for any special announcements at the start and during the exam
- WAIT – until the invigilator says you can begin
- Then you can start your exam AND fill in your student details...

During the exam

- To attract the attention of the invigilator
 - Raise your hand:
 - If you have any question or query
 - if there is something you are unsure about,
 - if you want to leave early (BUT NOT first or last 30 minutes)

During the exam

- YOU CAN NOT LEAVE
 - First or last 30 minutes
- You are NOT allowed to leave for any reason UNLESS the invigilator says you can
- You CAN NOT remove any papers from the room at ANY time
- You are NOT normally allowed to go to the WC UNLESS you have a medical condition.

At the END of the exam

- You will be told the time remaining in the exam.
- When the exam is finished you will be told **“Stop writing now”**
 - You must stop now – carrying on writing is an **assessment offence**
- WAIT in your seat for further instructions

At the END of the exam

- Remain silent
- The invigilator will give you instructions as to how they will collect up the papers
 - Listen carefully and help by preparing your papers to be collected
- WHEN ALL papers have been collected, the invigilator will tell you
 - “You can now leave”
- GO to the front and pick up your bags and possessions and leave

Cheating in exams

Cheating in exams

- DO NOT CHEAT. Why?
- YOU let your class mates down
- YOU let your lecturers down
- You will get caught. It is a habit, once you start, it is hard to stop
- You raise the question as to your “**fitness to practice**”
 - If you cheat in exams, why would you not cheat your patients?

What happens if you get caught cheating?

- Details of incident are recorded
- Exam board chair will write to you....
- You are asked to respond to the allegation
- A special college panel (i.e. no one from the JP) will look at the case
 - If the allegation is upheld you will receive a penalty
- DO NOT gamble on a light penalty
 - Note on your student record of cheating

Harmonised Penalties

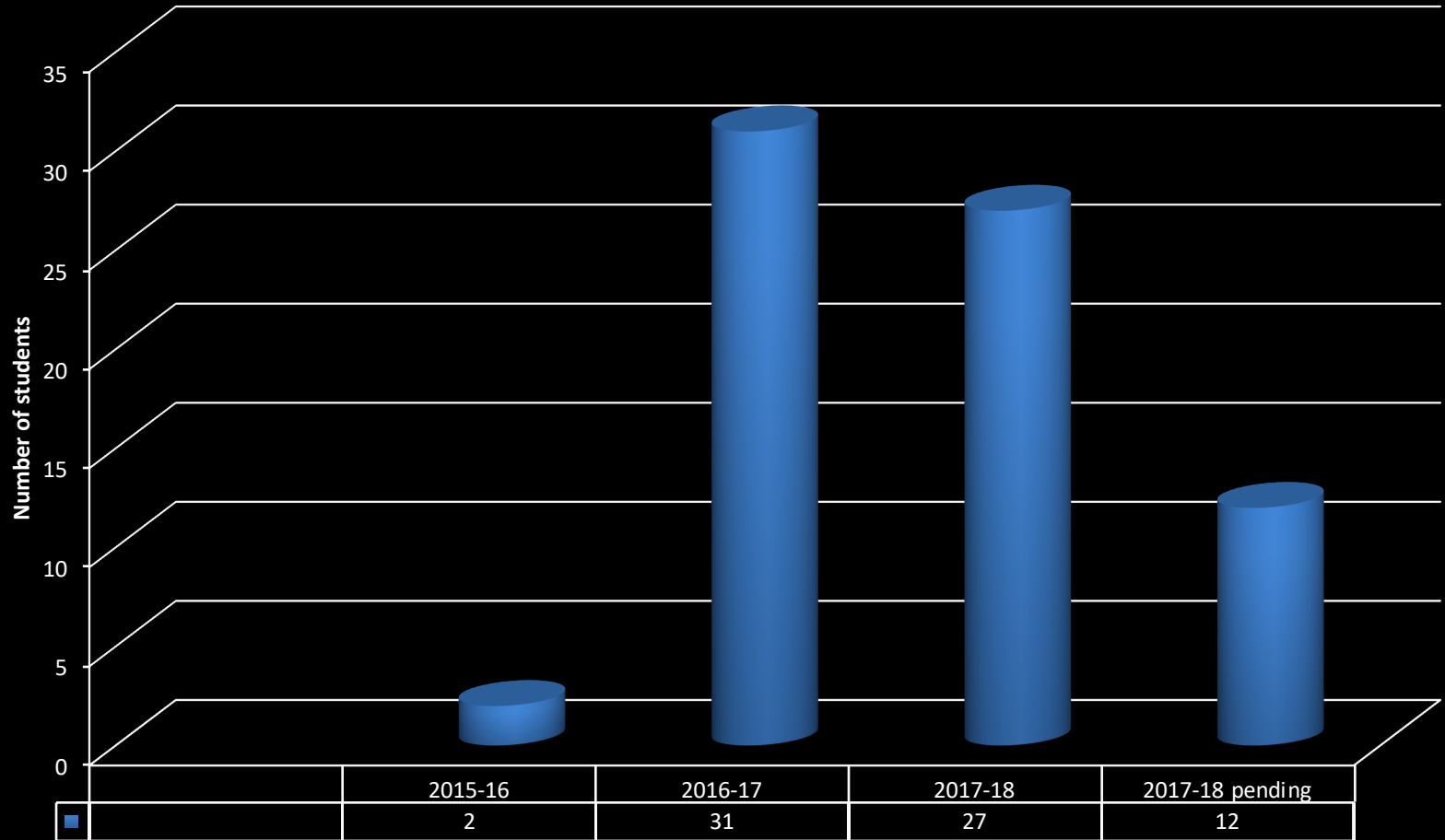
- Penalties from NCU and QMUL are taken from the same list of penalties
- NO soft touch!!!

Harmonised Penalties

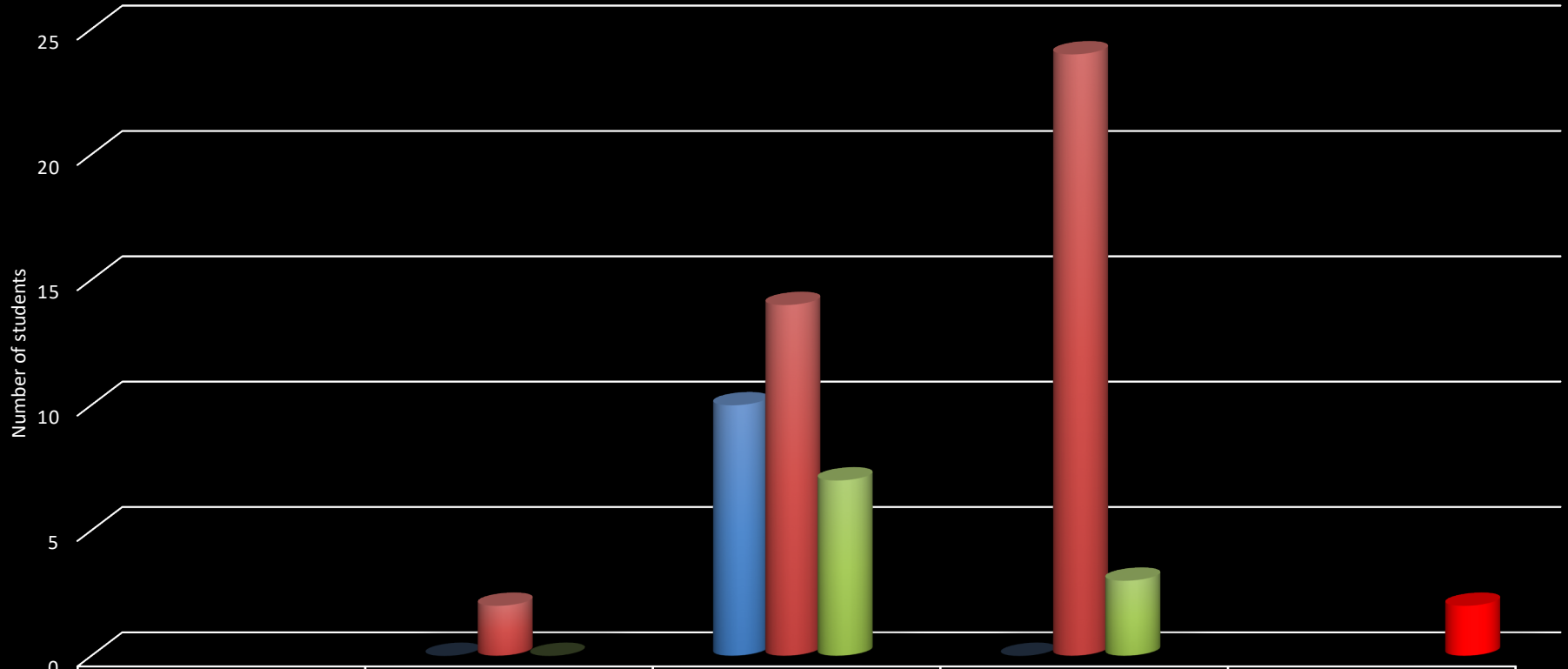
1. A formal warning
2. A mark of 0 but you may resit with no cap
3. A mark of 0 but you may resit with your mark capped to 40% IF you pass
4. The overall degree classification reduced by one grade with an explanation to be provided as to why on your transcript
5. Recommendation to the JP Steering Committee that you should be **expelled** from the two universities.

Whichever penalty – **record of the offence will go on your student file**

Cheating incidents on JP



JP cheating penalties by type



	2015-16	2016-17	2017-18	2017-18 pending
1	0	10	0	
3	2	14	24	
4	0	7	3	
5				2

EXAM GUIDELINES

- **NOTHING** is allowed in your pockets or on your person
 - Anything electronic e.g. phone, ipod, internet watch, any communication device, laptop, ipad
 - Anything paper based – notes regardless as to what they are about
 - Money!
 - Anything at all – anywhere on your body
- You must leave all your possessions (see above) at the front of the examination room **BEFORE** the exam starts

EXAM GUIDELINES

- The only things you are allowed **MUST** be on the desk you are sitting at
- Writing instruments
 - Pens, pencils, ruler, eraser (calculator in some exams when told you need them)
- Student ID cards – QM and NCU
- Drink
- **NO pencil cases** on your desk
- NO food
- You will sign a statement that you understand the exam regulations and will agree to them

The important messages

- You now have to sign a declaration at the start of exam periods
- You are not allowed ANYTHING in your pockets during an exam
- You will get caught if you cheat
 - And this is noted on your student record

Your exam structure

- MCQ
 - Multiple choice questions
- SAQ
 - Short answer questions
- In Year 3
 - MCQs
 - Essays
 - Problem based questions
 - Case studies

MCQs

- Normally single best answers
 - Choose **ONE** from FIVE
 - IF you choose more than one, you will score 0
- Occasionally True/False paper
 - But this may have **negative** marking (-0.25)
- This is SECTION A

SAQs, Essays, PBOs, Case studies

- Remember these are more challenging exams than your Chinese exams – they are in English!
- Sections B and C – other types of questions
- NORMALLY answer
 - ONLY ONE question from section B
 - ONLY ONE question from section C
- If you answer two questions in ONE section, the first will be marked only.
- IF you change your mind, strike through the question you DO NOT want marked R

Completing your student details

- MCQ answer sheet – the pink sheet

LEMS
LONDON
EXAM
MARKING
SERVICES

MULTIPLE-CHOICE EXAMINATION ANSWER SHEET

Single Best

MARKING INSTRUCTIONS: This document is designed to be machine readable. Please mark like this using an HB pencil. If you make a mistake, use an eraser.

If your candidate number has fewer than nine digits, please mark zeros in front of the number as shown in the example below:

EXAMPLE CANDIDATE NUMBER								
0	0	0	0	0	1	2	3	4

1	(A) (B) (C) (D) (E)	66	(A) (B) (C) (D) (E)	131	(A) (B) (C) (D) (E)	196	(A) (B) (C) (D) (E)
2	(A) (B) (C) (D) (E)	67	(A) (B) (C) (D) (E)	132	(A) (B) (C) (D) (E)	197	(A) (B) (C) (D) (E)
3	(A) (B) (C) (D) (E)	68	(A) (B) (C) (D) (E)	133	(A) (B) (C) (D) (E)	198	(A) (B) (C) (D) (E)
4	(A) (B) (C) (D) (E)	69	(A) (B) (C) (D) (E)	134	(A) (B) (C) (D) (E)	199	(A) (B) (C) (D) (E)
5	(A) (B) (C) (D) (E)	70	(A) (B) (C) (D) (E)	135	(A) (B) (C) (D) (E)	200	(A) (B) (C) (D) (E)
6	(A) (B) (C) (D) (E)	71	(A) (B) (C) (D) (E)	136	(A) (B) (C) (D) (E)	201	(A) (B) (C) (D) (E)
7	(A) (B) (C) (D) (E)	72	(A) (B) (C) (D) (E)	137	(A) (B) (C) (D) (E)	202	(A) (B) (C) (D) (E)
8	(A) (B) (C) (D) (E)	73	(A) (B) (C) (D) (E)	138	(A) (B) (C) (D) (E)	203	(A) (B) (C) (D) (E)
9	(A) (B) (C) (D) (E)	74	(A) (B) (C) (D) (E)	139	(A) (B) (C) (D) (E)	204	(A) (B) (C) (D) (E)
10	(A) (B) (C) (D) (E)	75	(A) (B) (C) (D) (E)	140	(A) (B) (C) (D) (E)	205	(A) (B) (C) (D) (E)
11	(A) (B) (C) (D) (E)	76	(A) (B) (C) (D) (E)	141	(A) (B) (C) (D) (E)	206	(A) (B) (C) (D) (E)
12	(A) (B) (C) (D) (E)	77	(A) (B) (C) (D) (E)	142	(A) (B) (C) (D) (E)	207	(A) (B) (C) (D) (E)
13	(A) (B) (C) (D) (E)	78	(A) (B) (C) (D) (E)	143	(A) (B) (C) (D) (E)	208	(A) (B) (C) (D) (E)
14	(A) (B) (C) (D) (E)	79	(A) (B) (C) (D) (E)	144	(A) (B) (C) (D) (E)	209	(A) (B) (C) (D) (E)
15	(A) (B) (C) (D) (E)	80	(A) (B) (C) (D) (E)	145	(A) (B) (C) (D) (E)	210	(A) (B) (C) (D) (E)

Completing your student details

- Complete these boxes on the MCQ answer sheet:

应试者ID请填入NCU的ID后9位，college number是13，test number在多选题试纸下方。请仔细检查数字再作答。

Make sure you mark the student ID by marking the correct numbers as well



CANDIDATE NUMBER								
0	1	2	3	4	5	6	7	8
9	0	1	2	3	4	5	6	7
8	9	0	1	2	3	4	5	6
7	8	9	0	1	2	3	4	5
6	7	8	9	0	1	2	3	4
5	6	7	8	9	0	1	2	3
4	5	6	7	8	9	0	1	2
3	4	5	6	7	8	9	0	1
2	3	4	5	6	7	8	9	0
1	2	3	4	5	6	7	8	9
0	1	2	3	4	5	6	7	8



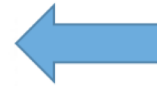
Last 9 digits of NCU student ID, for example: 6123456789 becomes 123456789

You can find the test number at the bottom of your MCQ question paper



TEST NUMBER
0
1
2
3
4
5
6
7
8
9

COLLEGE NUMBER
0
1
2
3
4
5
6
7
8
9



College Number is 13

Completing your student details

- Complete these boxes on the MCQ answer sheet: 填入日期,
- 名字请用英文填写。

Fill in the date and your first name and surname in English



			42 (A) (B) (C) (D) (E)
			43 (A) (B) (C) (D) (E)
			44 (A) (B) (C) (D) (E)
			45 (A) (B) (C) (D) (E)
			46 (A) (B) (C) (D) (E)
			47 (A) (B) (C) (D) (E)
			48 (A) (B) (C) (D) (E)
			49 (A) (B) (C) (D) (E)
			50 (A) (B) (C) (D) (E)
			51 (A) (B) (C) (D) (E)
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			63 (A) (B) (C) (D) (E)
			64 (A) (B) (C) (D) (E)
			65 (A) (B) (C) (D) (E)

Completing your student details section A

UNIVERSITY OF LONDON
COURSE UNIT EXAMINATION



SNU-mod number

MODULE TITLE
SECTION A

Month 2014

Question 1

MULTIPLE CHOICE QUESTIONS
INSTRUCTIONS

- 1 Write your name and desk number on the MCQ question paper on the line below. Both question papers and answer paper **must be left on the desk together with your answer sheet** and the pencil provided.

Student number

Desk Number

.....
{...}

2

6

Enter on the Multiple Choice Examination Answer Sheet:

- (a) the date
- (b) your surname
- (c) your first name(s)
- (d) the College Number is 13
- (e) your Candidate Identification Number is your Nanchang Student Number but without the first number – i.e. remove the 5/6 in front.
- (f) the Test Number which is **test number**



Completing your student details section B+C

SNU-Mod No

XXX MODULE NAME

Month 2014

SECTION B

Answer **question 2** OR **question 3** in this booklet. Do not use additional paper or booklets. Do not take the booklet from the examination room.

Nanchang University student number:



.....

Queen Mary student number:



.....

Desk number:

