

**School of Mathematical Sciences
Postgraduate Student Staff Liaison Committee
Friday 28th March 2025 | 15:00 – 16:30 | MB-502 Committee Room & MS Teams**

Unconfirmed minutes

Staff members present:

Name	Role
Weini Huang (WH)	Chair
Oscar Bandtlow	Reader in mathematics
Pedro Vergel (PV)	MSc Financial Mathematics Programme Director
Oscar Bandtlow	Reader in mathematics
William Ng	Education Services Manager
James Soderman (JS)	Academic Skills and Liaison Librarian
Florence Nicholson	Education Services Officer
Chung-Hin Chan	Education Service administrator
Maria Patsou	Education Service administrator

Student members present:

Name	Programme name and level
Ahmed Ziauddin Shaikh (AS)	MSc Data Analytics
Mathieu Jean Delehayé (MD)	MSC Financial Mathematics
Antoine Alexis Aurelien Georges	MSc Risk Analytics
Ricard Caiulo (RC)	MSc Data Analytics
Elisabetta Maria Moretti (EM)	MSC Financial Mathematics
Ian Morris	Reader in Mathematical science

Apologies for absence:

Name	Role or programme and level
Claudia Garetto (CG)	Acting Head of School
Boris Khoruzhenko	Head of School
Hamida Begum	Student support officer
Sushmitha Shivashankar Singh (SS)	MSc Data Analytics
Sathiyathevi Murugiah (SM)	MSc Actuarial Science and Data Analytics
Benjamin Frank Peter English (BE)	MSc Actuarial and Risk Management

Melania Nica	Senior lecturer in actuarial science
Lei Fang	Senior Lecturer
Harvey Abraham-Green	Faculty Student Engagement and Success Manager
Sonia Lassami	Careers
Hugo Maruri-Aguilar	Lecturer in statistics
Matthew Fayers (MF)	Director of Education
Nicola Perra	Reader in applied mathematics

Part 1 – Preliminary Items	
1(a)	Welcome and introduction for new members
2024.085	WH welcomed everyone to the PGT Student Voice meeting (formerly known as Student Staff Liaison Committee (SSLC). All staff and Course Reps introduced themselves.
1(b)	Apologies for Absence
2024.086	The meeting noted the apologies from members as recorded above.
1(c)	Minutes of the previous meeting
2024.087	The committee approved the minutes of the meeting held on 14 th March 2025
1(d)	Report on matters arising and actions taken
2024.088	It was noted that all actions had been completed and resolved from the last meeting but one query required further discussion.
2024.089	It was noted that PV outlined again the reasons for the changes to the MSc Financial Mathematics programme and the reason for the change in the entry requirements. It was highlighted that this was not dropping the academic level of the programme but this was inline with changes within the market and similar changes to similar programmes at other Higher Education Institutions.
2024.090	PV reiterated that there is no de-valuing of the degree programme and the degree is very strong, we have a very good reputation with employers and our students every year a in good standard with employers and academically.
2024.091	PV mentioned that the School was also able to negotiate a reduction of fees for Home Students, which is a major positive to help students enrol onto the programme and align with some of the other MSc programmes within the School.

1(e)	Terms of reference and membership
2024.092	The committee noted the terms and reference and membership of the Student Voice Committee.
1(f)	Admissions, induction, and enrolment
2024.093	Nothing to report apart from the point discussed previously about the MSc Financial Mathematics programme.
Part 2 – Student feedback, Programme Delivery, and other matters	
2(a)	Programme/module developments and amendments
2024.094	Nothing to report.
2(b)	Learning and teaching matters
2024.095	It was noted nothing new to report as all previous issues resolved in previous meeting for MSc Financial Mathematics.
2024.096	It was noted nothing new to report as all previous issues resolved in previous meeting for MSc Risk Analytics.
2(c)	Assessment and feedback
2024.097	It was noted there was an issue in one of the assessment rooms for the MTH782P Advanced Machine Learning mid-term. WN noted this was resolved by the Module Organiser and Exam Board Chair. The students were happy with the resolution.
2024.098	It was reported that there were still some minor issues with some Q-Reviews but noted that WN had already raised and dealt with these. Some of the recordings from last year were released instead to resolve the situation and support students who are preparing for the exams.
2(d)	Academic support
2024.099	Nothing to note.
2(e)	Organisation and communication

2024.100	It was noted that MSc Financial Mathematics students would like some more transparency and clarity on how Dissertation Supervisors are allocated to ensure fairness and students getting their first choice. ACTION
2(f)	Learning resources <ul style="list-style-type: none"> • Library facilities / materials (books, journals etc.) • QMplus • QReview • Updates from faculty E-learning forums • IT
2024.101	OB and JS reminded everyone that Dissertation Support Sessions for MSc Dissertation Students and other workshops have started.
2(g)	Student feedback (PTES/UKES/Module evaluations)
2024.102	WH noted that the Postgraduate Teaching Students Survey is live and encouraged students to complete this and remind students on their cohort to complete this.
2(h)	Consideration of External Examiner reports
2024.103	Nothing to report
Part 3 – Any Other Business	
2024.104	Nothing to note.
Part 4 – Date of the next meeting	
2024.105	To discuss in meeting and decide – July/August 2025?

Action Sheet: Student-Staff Liaison Committee

Minute	Action	Responsibility	Timescale	Action status	Issue resolved?
2024.100	MSc Financial Mathematics students would like some more transparency and clarity on how Dissertation Supervisors are allocated to ensure fairness and students getting their first choice.	OB	ASAP	On-going	No