



qLegal
The small print for BIG IDEAS

SOLM 307, Public Legal Education

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Attendance Code: IN-MM-JY

Agenda

- **Welcome** and Reminders
- Case Rounds
- **BREAK (4:30 to 4:45)!**
- Professionalism Discussion
- Discussion of techniques for making workshops engaging
- **Next steps with client work – reminder re deadlines**

Case Rounds

Introduce teammates, client and workshop

Share your teaching goals for your workshop

Describe initial legal research findings

What can we help you with?

Professionalism and Stakeholder Management

How do we demonstrate our professionalism?

Who are our stakeholders and how do we manage those relationships?

Engaging Your Audience

Quizzes, surveys and polls

Storytelling with case study

Examples from actual cases

What else?

Next Steps

- Write up solicitor meeting memo and upload to QM+
- Dig into your legal research on your topics
- Make note of upcoming deadlines for your team
- Use template workshop script on QM+; email **polished** draft to e.platts-mills@qmul.ac.uk by Wednesday, 5pm of assigned week