

# SCHOOL OF ENGLISH AND DRAMA

## JOINT HONOURS/INTERDISCIPLINARY STUDENT FAQs SHEET 23/24

The School of English and Drama (SED) is a contributing school on your programme. There are some differences between schools and how they run their modules. It is always worth checking the relevant schools Landing Page.

This FAQs document should help direct joint honours/interdisciplinary students to more information about SED. You can also find more information about the processes in the school in the student handbook, which is in the QMplus [Landing Page](#).

### WHERE IS THE SED RECEPTION LOCATED?

Third Floor, Arts One Building (Mile End). The opening hours are Monday to Friday 10am-4pm.

### WHAT IS THE LINK FOR THE LANDING PAGE ON QMPLUS?

You can find further information on the SED Undergraduate [Landing Page](#).

Make sure to 'star' this landing page as a module on the dashboard for ease of access.

### KEY SED CONTACTS

#### WHO ARE MY CONTACTS AS A JOINT HONOUR'S/ INTERDISCIPLINARY DEGREE STUDENT WITHIN SED?

There are contacts for specific areas within SED:

- [sed-information@qmul.ac.uk](mailto:sed-information@qmul.ac.uk) for general queries related to your teaching and learning, for example QMplus, module registration and timetabling.
- [sed-international@qmul.ac.uk](mailto:sed-international@qmul.ac.uk) for Associate, Study Abroad (for a semester), With a Year Abroad and international queries.
- [sed-assignments@qmul.ac.uk](mailto:sed-assignments@qmul.ac.uk) for assessment, grades, and assignment queries.
- [sed-studentsupport@qmul.ac.uk](mailto:sed-studentsupport@qmul.ac.uk) for student support queries, for example, when your wellbeing is affecting your studies, disability and dyslexia enquiries or enquiries regarding Extenuating Circumstances.

#### DO I HAVE A SED ADVISOR?

Yes, all joint honours students will be allocated an Advisor within SED (you will also have an advisor in your home school) who will be able to support you throughout your studies. You will meet them during Welcome Week and at regular intervals thereafter.

Students on an interdisciplinary programme will only have an advisor in their home school.

#### DO I HAVE A COURSE REP AND HOW DO THEY FEED INFORMATION BACK TO SED?

During the first couple of weeks of term you will be electing a Course Representative for your programme, and they will be a key student contact between the schools. Although Interdisciplinary degree students do not attend Student Staff Liaison Committees for SED, they are able to feed information back via **their Course Representatives**.

## WHEN ARE ACADEMICS ADVICE AND FEEDBACK HOURS/OFFICE HOURS?

If you wish to speak with your Module Organiser or seminar leader, you can speak with them during their Advice and Feedback Hours. You can book a slot via the staff Drop-In hours pages on QMplus [here](#). You can contact the relevant academic by emailing them to request a meeting at an alternative time.

## EXAMS AND ASSESSMENT

### WHAT IS THE EXTENUATING CIRCUMSTANCES POLICY?

You can find information about the SED EC policy and deadlines on the [SED Landing Page](#).

### WHAT TIME SHOULD I SUBMIT MY ASSIGNMENTS?

The deadline for submitting coursework will be published on the relevant QMplus submission area of the module you are taking. Do note that most deadlines in SED might be 23.30pm. **Please note this deadline may differ between schools in HSS.**

Information on submitting assignments in SED can be found on the [SED Taught Programmes Handbook](#).

### WHEN WILL I RECEIVE FEEDBACK FOR MY ASSIGNMENTS?

Feedback and provisional marks will be released via QMplus as indicated on the relevant submission area. Please note that marks in QMplus are provisional, and late penalties etc are only applied when marks are transferred to MySiS in February/June.

### WHAT IS THE EXAMINATION POLICY FOR SED?

There are no examinations for modules in SED.

## WHERE CAN I FIND INFORMATION ABOUT MODULE SELECTION FOR SED?

The SED Module Directory with detailed information can be found [here](#).

## WHEN AND WHERE ARE THE SED PEER ASSISTED STUDY SESSIONS (PASS) SESSIONS HELD?

As a joint honour's/ interdisciplinary degree student, you are eligible to attend PASS sessions from all your contributing schools. It is an opportunity for you to get from second- and third-year students peer-support on study related matters and more generally receive advice regarding life as a QMUL undergraduate.

More information about the PASS scheme can be found [here](#).

## WHAT REFERENCING STYLE DO SED USE?

The School of English and Drama use a version of the MHRA (Modern Humanities Research Association) Style Guide for referencing. Further information can be found in the Student Handbook [here](#).