**Minutes of the Student Staff Liaison Committee (SSLC) Nanchang Joint Programme in Biomedical Science/Clinical Biomedicine (Joint Programme) from the meeting on Monday 20 April 2018**

**Student representatives**

Huaye SHI (2017)

Yuqing Miao (2017)

Jiacheng JIN (2016)

Shu QU (2016)

Xueling WANG (2016)

Siyin LI (2015)

Zhikun LI (2015)

Kangning HAN (2015)

**Staff members – present**

Prof. Zhijun Luo (Director of the Joint Programme) – **meeting joint chair**;

Dr. Mark Maconochie (Director of Teaching of the Joint Programme) **- meeting joint chair**;

Ms. Yi Yang (Vice Dean of Queen Mary School of Nanchang University);

Ms. Jiwei Li (Nanchang based Joint Programme Administrator) – **meeting secretary**

Preliminaries

The Nanchang JP Programme Director Prof Zhijun Luo and the Director of Teaching Dr. Mark Maconochie welcomed the students to the meeting of the Nanchang JP Student Staff Liaison Committee (SSLC) on 20 April 2018 and introduced the other staff members present: Yi Yang (Vice Dean of Queen Mary School of Nanchang University) and the Nanchang based Administrator and Secretary to the SSLC.

Student representatives noted the minutes from the last SSLC meeting and these were approved as an accurate record. Students also noted progress on SSLC action points from the last meeting outlined in the document entitled “SSLC action list update for 29 November 2017 meeting”, and the full document will be available on QM Plus by 20 April 2018.

Prof Luo briefly outlined the aims and workings of the SSLC committee, which is to give students the opportunity to give the joint programme staff, director and co-director feedback on teaching related matters. The meetings will be scheduled early to middle of each semester (to allow students to benefit from any changes to teaching being implemented) and last for one hour. Matters brought forward at the SSLC should be important to a number of students (not just to individual students) and every student has the opportunity to suggest matters to raise to his or her cohort representatives. Most matters cannot be resolved in the meeting as staff will need to investigate some queries further. The outcome to all queries will be communicated to all students in a timely manner. This information will be published on a dedicated QMplus page and all students will be alerted when the information is available. SSLC information is available to all students on QMplus and the students representatives’ task is to communicate on behalf of all students in their year group.

**Cohort of students who joined in 2017**

1. **Issue/Query**: students wish the exchange students from QM can be split evenly between genders.

**Response**: Dr. Maconochie explained that the exchange student supposed to be visit at Semester A; in Semester B, some students will have project so some of them lost the chance to visit NCU.

**Agreed**: yes, QM will try to arrange that.

1. **Issue/Query**: If conditions permit, we would like to let more NCU students participate in the exchange activities with QM students.

**Response**: Dr. Maconochie explained that it depends on our students’ class arrangements, and it will be a good opportunity if you can have more participation.

**Agreed: No action required.**

1. **Issue/Query**: While, as for PDP course, which is known as personal development program, I believe I overtopped it. To be frankly, it’s useless, boring and doesn’t have so much thing concerning about our personal development. It’s assignments are more like homework than primary school teachers give to their little and naughty children.

So, more interaction and communication are needed during our PDP course. And Elenore should think about ways to cheer the course up.

**Response:**  Dr. Maconochie explained that previous PDP teacher Eleanor has left our programme, it will need a transition time for this issue. Our new PDP teacher Sabita will make something different, the module should change. QM is trying to adjust it. However there always had some students think PDP is boring. PDP might change the module name as it plans to add a clinical skills component in this module.

**Agreed: No action required.**

**Cohort of students who joined in 2016**

**4 Issue/Query**: If it convenient, can we ask the teachers update lectures immediately, for example some teachers update the lecture for one week. Meanwhile the lecture of second semester in year 2 did not contain the part of clicker question. Could we ask our teachers post them on QMplus in order to solve the questions after class?

**Response:** Dr. Maconochie suggested that students can download the previous courseware from Qmplus of hold module. Students can check at the beginning of the semester, if the previous didn’t show in QMplus, please ask Mark for checking. As it was impossible to upload the courseware one day before, the staff will work over night. QMUL is trying improve our lecture every time.

**Agreed: No action required.**

1. **Issue/Query**: Can I apply for opening the UK class in Classes 123 and 456 to a certain degree, because some students cannot adapt to their own teacher. If someone goes to listen to a recording after class, it will delay time, and reduce the efficiency of learning.

**Response:** Dr. Maconochie explained that if one of you to change lecturers/class all will want to do this, and all students will change the timetable by themselves causing chaos and unequally sized classes. Students can meet the other lecturer on a module during office hours and can learn from the textbook (coursework). The recordings of both sets of lectures on a module are available to all students.

**Agreed: Disagreed**

1. **Issue/Query:** Students are asking that if they can use some laboratories for individual study.

**Response:** Prof Luo explained that we don’t have enough laboratories, and preparation of the laboratory will often happen at lunchtime. More laboratories will be finished and available next year.

**Agreed: Prof Luo and Dr. Maconochie will explore this issue with faculty.**

**Cohort of students who joined in 2015**

1. **Issue/Query**: some students are concerned about the results of the postgraduate qualifying examination of year 3 students. Did they perform well in the exam and how many of them chose to study abroad during the period of master degree study? Are there any students willing to do scientific research in the future?

**Response:** Prof Luo explained it is not too bad a result. There are 23 student already admitted (97 students in total).

We are try to work on that, it will take a better record next year.

**Agreed:** **No action required.**

**8**  **Issue/Query**: Are we allowed to apply for the postgraduate recommendation summer camp and overseas universities at the same time in year four.

**Response:** Prof Luo encourage to apply overseas universities because it is a good certificate if you use our QMUL degree to apply to overseas universities and he will give a session on how to apply to schools in Europe and America. Also Prof Heathcote has stated that QMUL will give our students some opportunities to study at QMUL.

**Agreed:** yes, Prof Luo agreed that.

1. **Issue/Query**: About how are the participants selected for the presentation competition, and what we need to do to prepare for it.

**Response:** Prof Luo explained that it is not the competition of 250 students, only 6 students will be selected by teacher to join it based on marks and performance of their presentation of their project.

**Agreed: No action required.**

1. **Issue/Query:** About the NCU teacher who is teaching pharmacology (NNC252), most students thought that he is not qualify of his job and not clearly of his PPT.

**Response:** Prof Luo and Dr. Maconochie will talk about this later.

**Agreed: No action required.**