

## Contact details for Out of Hours and Walk-In Centre Placements

### Out of Hours Clinic Placement

#### **Booking Process: Using VTS/Care UK**

Contact the provider (at least 10 working days before you would like to arrange the placement) and negotiate dates.

Discuss the points that are likely to be covered and agree on preparation and follow-up work with your Tutor.

<b>Care UK</b>  ONLY North West London locations available	<b>Please contact:</b> London Rota Team 020 3402 1305 <a href="mailto:londonrotateam@careuk.com">londonrotateam@careuk.com</a>
<b>Healthcare Vocational Training Service (VTS) Limited</b>	<b>Contact first:</b> <b>Sharon Byrne-Ingle</b> <a href="mailto:s.byrne-ingle@nhs.net">s.byrne-ingle@nhs.net</a>  <b>Administrator - Joy Glasgow</b> Tel: 07816 656142 Email: <a href="mailto:vts.team@outlook.com">vts.team@outlook.com</a>

### Hospice Placement

All students are expected to attend the pre-arranged Hospice mornings at St. Joseph's Hospice, Mare Street, Hackney, London E8 4SA on the following dates:

**5A – Monday 11<sup>th</sup> September 2017 9:00am-12:30pm**

**5B – Wednesday 11<sup>th</sup> October 2017 9:00am-12:30pm**

**5C – Thursday 11<sup>th</sup> January 2018 9:00am-12:30pm**

**5D – Thursday 22<sup>nd</sup> February 2018 9:00am-12:30pm**

### Walk-In Centre Placement

#### **Booking Process: CLCH**

There are four sites available operated by the same Provider. Please check the 'Walk-In Centre Shift Allocation Spreadsheet' on QMPlus, and request your preferred session and location via the following email address:

[practice.placements@clch.nhs.uk](mailto:practice.placements@clch.nhs.uk)

You will be emailed back with confirmation of the date, time, and location of your session, as well as further instructions. Sessions are not confirmed until then.

Discuss the points that are likely to be covered and agree preparation and follow-up work with your Tutor.

#### **Central London Community Healthcare Trust (CLCH) NHS Walk-In Centre**

The Learning Team, Central London Community Healthcare Trust, 7th Floor, 64 Victoria Street London SW1E 6QP  
Sessions are 8am-12pm and 12pm-4pm  
**ONLY ONE STUDENT PER SESSION**

#### **Asha Sharma**

Clinical Education & Practice Team Co-ordinator  
[asha.sharma@clch.nhs.uk](mailto:asha.sharma@clch.nhs.uk)

### Self-Organised Placement

For students in self-organised placements outside of London attendance at an Out of Hours or Walk-In Centre session, and a Hospice session are still mandatory. These can be self-arranged locally for convenience.

Arrange a 4 hour slot, either at a weekend or between 6.30pm and 10.30pm on a weekday, in either an Out of Hours or Walk-In Centre setting. Arrange a session at a local Hospice.

Please contact the CBME administration team in advance with regards to payment for these sessions.