**YEAR 5 Tutor Training Chat**

CBME Team - Welcome everyone!

Meera Sood (CBME) #3

We will be sending the risk assessment forms out to GP Tutors

Attendee

5-9 October - does this mean the hospice/comm skills/breaking bad news sessions all take place on these days? This is 5 days out - should we not schedule anything for that week? Thanks

Siobhan Cooke CBME #2

They will be out of practice for 2.5 days that week so there will be very little to be organised in practice during that week.

Attendee - are the ethical cases on QM plus for everyone to look at?

Attendee - What are the dates for the Central GP ethical case discussions?

Meera Sood (CBME) #3

The cases are on QM+ but Tutors will need a login to view it

Attendee- is Wednesday afternoon reserved for sports ?

Meera Sood (CBME) #3

Hi, Yes it is, sports and activites

Attendees - what is the NEL Faculty prize?

Is the Significant event = Learning event, is it one they are involved in

Regarding practice projects, what if it’s a single student placement? Thanks

Will Spiring (CBME)

they will work alone, which means they take all the credit

Attendee - will you provide a summary of assessment timeline and deadlines etc?

Meera Sood (CBME) #3

Yes we will, we are producing the tutor guide

For the practice project - if we are taking 3 students. is it okay for them to do it together? or to each do it alone? one pair and one alone?

Will Spiring (CBME)

Yes they can all do together

Attendee - can you explain back room/practice work ? what does this entail

Attendee - while telephone consulting if student in the room do we have to have consent everytime from patient?

Attendee - is there a website with links to some of the documents you've mentioned?

Will Spiring (CBME)

they will go up on the CBME tutor page

Meera Sood (CBME) #3

Back room/Practice work - following up patients, chronic disease reviews, medication reviews, looking at the admin side - documents/scripts

Attendee- Can we create an AccuRx template for the students to get their patient feedback for tel / video consults? Is that acceptable?

Meera Sood (CBME) #3

The Risk Reduction documents, SLA, Medical School Council statement and Tutor Guide will be emailed out shortly, we will also upload it to the CBME GP Tutor site

Attendee- are students getting training on ACCURX ?

Attendee - When will we receive the GP tutor guide ?

Meera Sood (CBME) #3

I am hoping by the end of this week - It is currently being finalised

Will Spiring (CBME)

I think that would be an excellent thing to include in induction

Will Spiring (CBME)

along with emis induction

Can we create an AccuRx template for the students to get their patient feedback for tel / video consults? Is that acceptable?

Lorane Amanda Smith

Link below: Please take a look at the Virtual placement checklists for tutors and students [sites.google.com/view/cbme-videoteachingwebsite/checklists-for-tutors-and-students](http://sites.google.com/view/cbme-videoteachingwebsite/checklists-for-tutors-and-students)

Meera Sood (CBME) #3

Louise and Rofique have asked that you have a look at this checklist before the next session

Attendee- There are a lot of changes and we're all going to bearning on the job for this placement. Is there any leeway with the assessments and obligatory work? We're concerned that the students will become stressed with us trying to catch up on Year 4 work as well as doing what we would normally want to do for the Year 5 work? They have SEA to do as well as some other stuff......even though they have 9 weeks, it's a lot to cover

Attendee-Could you email the link to the checklists please?

Meera Sood (CBME) #3

[sites.google.com/view/cbme-videoteachingwebsite/checklists-for-tutors-and-students](https://sites.google.com/view/cbme-videoteachingwebsite/checklists-for-tutors-and-students)

Will Spiring (CBME)

I think yes there is lee way but in as much as they do need to get to appropriate F1 level- not about tick assessment boxes but they will need to fully engage to get there

Attendee- By virtual placement - do you mean the students are offsite?

Rofique Ali - CBME

students can be offsite. the tech can be used at the practice aswell eg debriefs from separate room

Louise Younie CBME #2

MS teams platform more stable than Accurx

Are we supposed to this virtually or can we do everything in surgery

Rofique Ali - CBME

Its an option if the practice is unable to do face to face

Attendee - we have a large surgery with large rooms so would be keen to do f2f if thats ok

Siobhan Cooke CBME #2

But you can have patients in the surgery provided social distancing guidance is followed

Meera Sood (CBME) #3

We are very keen for F2F to take place where safe and social distancing adhered to

Rofique Ali - CBME

yes thats fine. There maybe some unexpected scenarios because of lockdown or test and trace

Attendee- Plan to use social distancing and masks

Attendee- Same

Meera Sood (CBME) #3

Sounds great

Louise Younie CBME #2

Make sure students know what will happen beforehand - psychological safety

reconnect with students ...we need to talk about COVID

Great to speak to patients on our own

Good to know structure and norms - new netiquette

Vidya Mistry CBME

virtual placements are useful as an option when there are issues with room space and also when patients may be reluctant to come to the surgery

Rofique Ali - CBME

Students enjoyed and liked roleplay.

[sites.google.com/view/cbme-videoteachingwebsite/home](https://sites.google.com/view/cbme-videoteachingwebsite/home)

Attendee - will you be able to send these websites through email so we can see in our own time?

Anita Berlin CBME

Its all coming it the Tutor Guide

Siobhan Cooke CBME #2

Welcome to Anita Berlin, Professor of Community Based Medical Education

Anita Berlin CBME

There will also be a Learning Agreement so students are clear about their NEW Covid and remote responsibilities

**Rofique Ali - CBME**

Welcome back

If someone from each group share their ideas on the chat

Questions - what are the preferences for teaching methods. Virtual or face to face.

Group 2 talking

Anita Berlin CBME

how to decide priority: F2F v remote

Louise Younie CBME #2

unique opportunity

Anita Berlin CBME

Re-branding - 'the assistantship' - exciting

Anita Berlin CBME

TEAMS + Accux .....helps & focus on F2F

Siobhan Cooke CBME #2

Thank you , I think this is a point well made

Helpful to have website and checklist

esp. for colleagues who need to work remotely

Louise Younie CBME #2

Checklist is like 'pre flight checklist' just before take off

Siobhan Cooke CBME #2

Feedback on checklist important

**Louise Younie CBME #2**

be clear with students that this is iterative, we are on a journey, this is a new journey

(Medical Student)

how do students view patients notes? is that through sharing screen on teams?

**Vidya Mistry CBME**

It is worth setting up the IT beforehand. It will offer flexibility and will be useful to have done in case there is a second lockdown

**Anita Berlin CBME**

Yes Medical Student - will need the tutor to

Louise Younie CBME #2

concerns about the IT

advance preparation

Anita Berlin CBME

use of remote consulting has expanded, and evolving. Over the next few months the emphasis will vary from time to time / from practice to practice

Louise Younie CBME #2

how do we set up MS teams

**Vidya Mistry CBME**

Patient doesn't need to download MS teams. They click on the link like AccuRX

**Anita Berlin CBME**

Pt only need phone (via accurx) - can have audio only

Is using video consult part of their mandatory learning as at the moment we are doing more F2F and telephone consults?

Rofique Ali - CBME

Group 3 - how do we manage time with consultation

- this is not mandatory but option

Anita Berlin CBME

Telephone consulting will be in the students final exams (already is)

Attendee: great thanks

Louise Younie CBME #2

Zoom fatigue, exhaustion with remote consulting as well as issue with extra time

However face to face planning at the practice also takes time

Using digital triage you can cherry pick the patients - I expect to pick about 30% of cases for the students. The rest I would deal with before the students arrive. I use askmyGP but other systems can also do this.

Anita Berlin CBME

Assistantship - means arranging for student to ASSIST YOU!

Louise Younie CBME #2

Student clinics are more likely to be 4-5 in a session

(Medical Student)

also would be good as student to learn how to do admin part and using it systems

**Anita Berlin CBME**

Student need REAL work - they can do some of the covid and non-covid catchup.

**Rofique Ali - CBME**

Group 4 - concerns around tech

PAtients can also record

Attendee- GMC say that patients have a right to record. They can also do this silently.

Rofique Ali - CBME

yes!

Anita Berlin CBME

Thanks - we need to be sure students know this

(Medical Student)

[bma.org.uk/advice-and-support/ethics/confidentiality-and-health-records/patients-recording-consultations](https://www.bma.org.uk/advice-and-support/ethics/confidentiality-and-health-records/patients-recording-consultations)

**Louise Younie CBME #2**

thanks Med Student- helpful

I assume everything is recorded. In fact I find that recordings are very helpful and generally protect me.

all my calls are recorded - so telephone consults are auto-recorded

Clarification about recording: are we meant not to record telephone consultations?

Rofique Ali - CBME

👍

Hi -we are advising not to record

Anita Berlin CBME

We need to think about this when we gain patients consent - about ideally not recording students

**Rofique Ali - CBME**

If you have existing systems for recording that is fine.

Rofique Ali - CBME

If you have existing systems for recording that is fine.

Anita Berlin CBME

is talking about how we rethink 'wave' timetabling so students can stop a call and seek supervision

**Vidya Mistry CBME**

if virtual clinic, one student could be at home, one at the practice

**Louise Younie CBME #2**

how to organise consent if student working remotely

Louise Younie CBME #2

how to organise consent if student working remotely

Attendee- AccuRx can send reply texts into the notes. Would this be ok?

Louise Younie CBME #2

The REST workshops alternate weeks will offer regular sharing space for good practice and challenges

we all have different styles of teaching and that is going to add another dimension; so there will be a diverse approach to this.

reception can seek consent while booking patients

**Louise Younie CBME #2**

Why or when would we need virtual placement process?

Rofique Ali - CBME

Hi - yes using accurx is ideal. The website consent process has scripts for this.

Louise Younie CBME #2

Useful for practice size and with distancing, with shielding

Attendee-How many 5th year students (on average) will each practice have?

Anita Berlin CBME

Yes - using the three-way approach: one student could be leading the consultation and another observing, and feeding back

1-3 5th Year students per practice

Louise Younie CBME #2

We are in a very dynamic situation

Attendee - It is interesting about how technology has introduced a new context and perhaps we have taken some things for granted or not thought things through robustly. For example, GPs are being asked to use phones which allow recording of all calls; I currently am not using a recordable phone. We previously did not record our consultations. Why now? What does this do to psychological safety for patients?

Louise Younie CBME #2

Local lockdowns, students confined re test and trace

students need to learn telephone and video consultation methods

The more face to face the better.

Attendee <5%

Rofique Ali - CBME

In one day (2 sessions) I am seeing 1-2 patients

Attendee <10%

Attendee -Yes

Attendee - 5-10%

Attendee - about 2 to 3 patients F2F

Attendee: no

Will Spiring (CBME) #2

about 10

Attendee- about 4 -5 f2f

Attendee - >60% FTF

Attendee - 30 telephone, 2-4 face to face

Attendee - i do 25 percent

Attendee - One thing that would be useful: what is the current evidence-based guidance of about what truly safe social distancing means (indoors), in the context of general practice.

Anita Berlin CBME

This year the retake student did VOSCE finals

Virtual OSCE....

(Medical Student)

what's the view on sitting on with other healthcare professionals in practice? like for immunisations etc

Will Spiring (CBME) #2

Dear everyone. I have to leave for another meeting but a huge thank you to you all for stepping up and recognizing the need to keep our students going! please do get in touch if anything comes up throughout the year.

Anita Berlin CBME

Med Student- not just sitting in .......but assisiting

we are way ahead ! and we have so much interesting work to share ....

Louise Younie CBME #2

Creative opportunities

Vidya Mistry CBME

Don't be afraid of the technology. Once its set up, it can help to deliver an innovative blended placement

Moderators - is there pressure from central government to increase GP training for students to help increase GP numbers?

**Louise Younie CBME #2**

Feedback is really essential at this time

two way feedback students and tutors

We are running the GREAT programme for ST3s

Siobhan Cooke CBME #2

Please could those who have expressed an interest to be central tutors stay behind briefly at the end of the session but quite understand if you need to leave

Attendee - will we get access to the slide deck used today?

Attendee - How do we be in whats app group?

Rofique Ali - CBME

Whatsapp support group for Year 5 tutors. Please click link to sign up. We will email the link aswell. [chat.whatsapp.com/J9f35zDXaKP3IjZ7CWoZoM](https://chat.whatsapp.com/J9f35zDXaKP3IjZ7CWoZoM)

Meera Sood (CBME) #3

Dear all, Please see the link to join the Year 5 GP Tutor Group

Anita Berlin CBME

The Tutor Guide and the links will be sent soon by email

Attendee- We normally do a 2 week induction for new staff members / students to shadow the various staff members eg. GPs / nurses / clinical pharmacist etc. Would that be ok or do the students need to start straight away with doing consultations ?

Anita Berlin CBME

induction sounds great

Attendee- Thanks Anita

Attendee- very useful session - thanks you

Anita Berlin CBME

Also don't forget - The RCGP prize for a project - anything QI/something creative

Attendee - Thank you

Attendee - Thankyou - goodbye

Anita Berlin CBME

A MASSIVE THANK YOU FOR HELPING OUR STUDENT FLOURISH

Attendee- Thank you!

Attendee - Thank you

Anita Berlin CBME

the student a hungry for pt contact and regain confidence

Thank you all - we are all learning together so it would be useful to share ideas.

Use whatsapp

Attendee- Will the link for the recording of this session be sent via email? some of my colleagues were not able to join but this would be very useful for them

Thankyou All. We will be emailing further details for the next weeks session.

Attendee- Thanks; a very helpful session.