**Year 5 GP Assistantship: Introductory Day Checklist 2021-22**

You may find the following check-list helpful for use during the Induction session with your student:

* **House Keeping** - important practical details about working in the Practice, things to do and not to do, how students can contact the Practice and Tutor if they are delayed or ill (such as mobile numbers or bypass phone lines)
* **Learning Agreement :** ensure both you and students have discussed responsibilities
* **Timetable** - an outline of the schedule during the placement.Including ‘We must talk about covid’ session
* **‘We must talk about Covid’** Discussion with students about impact of Covid on their lives and on GP. Expectation setting. Discussion about placements during Covid – PPE, Social distancing, what to do if they become unwell.
* **Assessments** - what students are expected to complete, and when this should be done.
* **Learning opportunities at the Practice**- this may include GPs with Special Interests, Protected Practice Learning times or teaching sessions, special Community Clinics, and Nursing Home ward rounds amongst others.
* **Log Book of Practical Procedures and Clinical Skills**- go through this with your student and agree the best approach to covering the relevant procedures and skills in Primary Care.
* **Specific Learning Needs and Outcomes**- discuss the students learning needs and consider the learning outcomes specific