# **GP Practice Placement Risk Reduction Checklist, Safe supervision & Low Risk Task List**

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| **Date agreed: Academic Year:** 2020/21**Completed by: (staff) Completed by: (student)**  |

**Please use this to Risk Reduction Checklist to guide your preparation and induction with each student . It does not replace you on protocols or current NHS advice.**

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| **We confirm that during placements:**  |
| Students are able to maintain PHE / Government social distancing guidance between staff (generally 2m)  |  |
| Supervision, teaching and learning is minimally disrupted while maintaining social distancing (using remote technology where possible  |  |
| An induction will ensure students have read protocols, and know how to access updated protocols |  |
| An induction will ensure students can access, correctly use and dispose of PPE  |  |
| Face to Face consultations will be kept as brief as possible (generally less than 10 minutes)  |  |
| PPE is available (disposable face masks, aprons, gloves) for Face to Face patient encounters |  |
| PPE is available + eye goggles/face shield for Face to Face patient encounters involving throat/mouth/respiratory system examinations |  |
| Opportunity for student to change into separate work clothes/scrubs on arrival (please provide or ask student to bring and change daily )  |  |
| Visiting more than one home in a given day will include decontamination in between visits |  |
| Students will have no involvement in aerosol generating procedures (AGPs) (e.g. throat instrumentation, dental examination, nasopharyngeal suction, endoscopy ) |  |
| Students will be advised regarding local testing regimes in case of exposure or symptoms of Covid 19 and actions if they are required to self-isolate  |  |
| Other measures: please specify: |  |
| **We confirm we are mitigating risk by doing the following:** |  |
| Ensure decontamination processes are clear and cleansing materials, hand gels etc are available  |  |
| Limit length of interactions to reduce exposure risk  |  |
| Explain any flow arrangements through the building  |  |
| Establish and explain appointment systems to limit number of people in building at any time  |  |
| Increase ventilation through windows, open doors and skylight |  |
| Facilitate reduced reliance on public transport with bicycles storage and negotiated late starts times  |  |
| Reduce Face to Face staff contact by using messaging and on line meeting platforms |  |
| Other measures – please specify: |  |

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|  | **SAFE SUPERVSISION**  |
|  | * Please consider implications of remote working on students, patients and colleagues:
* Patients must consent to remote student contact and GP must review all decisions
* Students supervision for safe remote physical and mental health examinations
* GP tutors who are isolating can supervise virtually need to be available to patients and students
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|  | **Clinical Students within General Practice** |
| **Low risk staff and students**  | Roles that can be undertaken within General Practice (**always in discussion with a GP supervisor**) :With PPE * F2F consultations (after telephone triage)
* Cervical Screening
* Phlebotomy (esp related to specific drugs eg DMARDS)
* Immunisations
* Diabetic checks
* Home visits–non COVID-19 / low Covid 19 risk

Remote* Telephone Consultations
* Video Consultations
* Routine medication/ Health reviews / Post covid infection review
* Mental Health Plan Review
* Contraceptive review
* ‘Paper work’ – hospital letters, blood results, medication reviews, prescriptions etc
* Staff training (Video)

Avoid (unnecessary exposure):* Routine medicals eg HGV
* Travel Vaccinations
* Minor Surgery
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| **DYNAMIC RISK REDUCTION**As guidance and local prevalence is changing rapidly please :* Regularly review working environment with your students
* Document actions agreed between students, GP Tutors and your education manager
* Raise any concerns about limitations in implementing a safe environment for students with the Medical School (via l.c.magorrian@qmul.ac.uk)

**Please consider offering your students a FLU VACCINE**  |