**SBBS PGT Student-Staff Liaison Committee (SSLC)**

**TERMS OF REFERENCE, 2022-23**

**Purpose**

The SBBS PGT SSLC supports educational environments where there is equality of opportunity and healthy discussion without discrimination or intimidation. The Committee shall consider and discuss matters relating to:

* Feedback given to Course Representatives by their course/cohort.
* The content and organisation of programmes of study and any proposed changes, including planned new programmes.
* The provision of academic facilities and general school/institute/QMUL facilities.
* Provision for student welfare.
* School/institute social activities that enhance skills development and community cohesion.
* Consideration of external examiners’ reports, first destination statistics and results of module evaluation questionnaires and student surveys such as PTES and PRES where appropriate.
* Initial consideration of the commendations and recommendations of Periodic Review reports followed by regular reports on action taken in response.
* Any other matters on which the SSLC wishes to express a view, such as strategic developments being planned by the school/institute.

**Frequency**

The committee meets once per taught semester.

**Membership**

**Staff Members:**

Chair (Director of Postgraduate Programmes): Dr Anne Ropiquet  
Secretary and Postgraduate Administrator: Mrs Natalie Holland  
Other Support and Academic Staff by invitation (depending on agenda items)

**Student Members:**

Student Co-Chair (to be appointed at first meeting)  
Nominated Student Course Reps to attend