# **GP Practice Placement Risk Reduction Checklist, Safe supervision & Low Risk Task List**

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| **Date agreed: Academic Year:** 2020/21  **Completed by: (staff) Completed by: (student)** |

**Please use this to Risk Reduction Checklist to guide your preparation and induction with each student . It does not replace you on protocols or current NHS advice.**

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| **We confirm that during placements:** | |
| Students are able to maintain PHE / Government social distancing guidance between staff (generally 2m) |  |
| Supervision, teaching and learning is minimally disrupted while maintaining social distancing (using remote technology where possible |  |
| An induction will ensure students have read protocols, and know how to access updated protocols |  |
| An induction will ensure students can access, correctly use and dispose of PPE |  |
| Face to Face consultations will be kept as brief as possible (generally less than 10 minutes) |  |
| PPE is available (disposable face masks, aprons, gloves) for Face to Face patient encounters |  |
| PPE is available + eye goggles/face shield for Face to Face patient encounters involving throat/mouth/respiratory system examinations |  |
| Opportunity for student to change into separate work clothes/scrubs on arrival (please provide or ask student to bring and change daily ) |  |
| Visiting more than one home in a given day will include decontamination in between visits |  |
| Students will have no involvement in aerosol generating procedures (AGPs) (e.g. throat instrumentation, dental examination, nasopharyngeal suction, endoscopy ) |  |
| Students will be advised regarding local testing regimes in case of exposure or symptoms of Covid 19 and actions if they are required to self-isolate |  |
| Other measures: please specify: |  |
| **We confirm we are mitigating risk by doing the following:** |  |
| Ensure decontamination processes are clear and cleansing materials, hand gels etc are available |  |
| Limit length of interactions to reduce exposure risk |  |
| Explain any flow arrangements through the building |  |
| Establish and explain appointment systems to limit number of people in building at any time |  |
| Increase ventilation through windows, open doors and skylight |  |
| Facilitate reduced reliance on public transport with bicycles storage and negotiated late starts times |  |
| Reduce Face to Face staff contact by using messaging and on line meeting platforms |  |
| Other measures – please specify: |  |

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|  | **SAFE SUPERVSISION** |
|  | * Please consider implications of remote working on students, patients and colleagues: * Patients must consent to remote student contact and GP must review all decisions * Students supervision for safe remote physical and mental health examinations * GP tutors who are isolating can supervise virtually need to be available to patients and students |
|  | **Clinical Students within General Practice** |
| **Low risk staff and students** | Roles that can be undertaken within General Practice (**always in discussion with a GP supervisor**) :  With PPE   * F2F consultations (after telephone triage) * Cervical Screening * Phlebotomy (esp related to specific drugs eg DMARDS) * Immunisations * Diabetic checks * Home visits–non COVID-19 / low Covid 19 risk   Remote   * Telephone Consultations * Video Consultations * Routine medication/ Health reviews / Post covid infection review * Mental Health Plan Review * Contraceptive review * ‘Paper work’ – hospital letters, blood results, medication reviews, prescriptions etc * Staff training (Video)   Avoid (unnecessary exposure):   * Routine medicals eg HGV * Travel Vaccinations * Minor Surgery |

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| **DYNAMIC RISK REDUCTION**  As guidance and local prevalence is changing rapidly please :   * Regularly review working environment with your students * Document actions agreed between students, GP Tutors and your education manager * Raise any concerns about limitations in implementing a safe environment for students with the Medical School (via [l.c.magorrian@qmul.ac.uk](mailto:L.c.magorrian@qmul.ac.uk))   **Please consider offering your students a FLU VACCINE** |