

School of Mathematical Sciences PhD Forum

Notes and Actions from Meeting held on 31.03.2022

Present:

Staff: Alex Fink (AF) Chair, Ian Morris (IM), Jo Young (JY), Elisa Piccaro (EP)

Reps: Katerina Zahradová (KZ), Nicholas Anderson (NA), Zain Kapadia (ZK), Tim Davis (TD)

Students: Robert Sansom, Jasna Urbancic, Adam Onus

Secretary: Katie Hale (KH)

Item Raised	Actions and Reports	Who	Progress
1. Marketing & Communications Officer	Kieran Hyde is our new Marketing & Communications Officer. Please help out with any requests that Kieran sends out if you can.		
2. Facilities	Power outage on 29th March: Estates looking into problems with door release buttons, but please note that there are door release mechanisms on all doors. Bike storage: new secure bike storage facilities are now available on campus. Linux laptops: these are being released to linux users shortly. Ventilation: Estates contractors are looking at ventilation around the building and will re-balance this throughout. This should address the issue with the door in the PhD office and various temperature issues around the building.		
3. PGR Day	Scheduled for 13 th May. Updates will be circulated in due course.		
4. Active bystander training	Need for this identified in the EDI survey. JY and AF are looking to arrange training for PhD students with an external provider. Action: dates of training to be circulated	JY / AF	
5. First Aid	Action: Training dates for PhDs to attend will be circulated soon	JY	
6. meetings with reps	It was agreed that it would be useful to set up meetings between PhD reps and School Manager, DGS and PGRPO every 2 months between forums with the PhD reps. Action: set dates for these meetings	KH	
Date of next meeting	To be confirmed before start of 2022-23 academic year. Likely to be around October/November and again in March/April Action: Set dates of 2022-23 PhD forum meetings	KH	