

## School of Mathematical Sciences PhD Forum

Notes and Actions from Meeting held on 22.10.2020

### Present:

*Staff:* Alex Fink (AF) Chair, Weini Huang (WH), Jo Young (JY), Shabnam Beheshti (SB), Wolfram Just (WJ)

*Reps:* Maldon Goodridge (MG), Jasna Urbancic (JU), Tim Davis (TD), Katerina Zahradová (KZ)

*Students:* Luka Ilic (LI), Gabriele Di Bona (GDB), Nicholas Anderson (NA), Danilo Riccio (DR),  
Konrad Anand (KA), Marco Gramatica (MG)

**Secretary:** Katie Hale (KH)

Item Raised	Actions and Reports	Who	Progress
1. QuIPS	Organisers are looking at different options to run this online. JU offered to help with technology or ideas. <b>ACTION 1.1:</b> AF to send an email to encourage more PhDs to talk at QuIPS	AF	Completed
2. Teaching	Online teaching: PhDs raised issues around sharing screens during online teaching. Reminder made that Thomas Prellberg and Rainer Klages are SMS online leads and QM+ leads <b>Action 2.1:</b> AF to look into adding PhDs to SMS QM+ staff forum  Marking: some issues were raised about marking on PDFs. GDB shared PDF mark-up tool <b>ACTION 2.2:</b> Reps/AF to speak to Thomas Prellberg about online marking issues.	AF  Rep/ AF	Completed
3. Supervision	AF stressed importance on online supervision meetings taking place during remote working.  <b>Action 3:</b> KH disseminate instructions of how to log supervisions on MySIS	KH	Completed
4. REPS	<b>Action 4.1:</b> MG will send overview of the role of PhD reps to new 1 <sup>st</sup> years. <b>Action 4.2:</b> MG to investigate how to claim further skills points as the rep role has become more involved.	MG MG	
5. PRES	Some questions were raised over findings of last PRES. Reps spoke to PhDs over this and fed back. It was felt that some formal teaching training would be useful and this is broadly addressed in the Training and Mentorship Seminars. Central QM offers some teacher training but this can be broad to be useful. HPC tutorial was very useful. <b>ACTION 5.1:</b> KH / SB to contact central QM training to look into tailored training for SMS PhDs <b>ACTION 5.2:</b> SB / WJ to develop further ideas in T&M Seminar	KH/SB  SB/WJ	Completed
Date of next meeting	25 <sup>th</sup> March 2021, 2pm. Online through TEAMS		