

School of Mathematical Sciences PhD Forum

Notes and Actions from Meeting held on 21.10.2021

Present:

Staff: Alex Fink (AF) Chair, Ian Morris (IM), Elisa Piccaro (EP)

Reps: Katerina Zahradová (KZ), Nicholas Anderson (NA)

Students: Danilo Riccio (DR), Tom Roberts (TR), Maria Pintado Serrano (MPS), Lucille Calmon (LC), Francisco Castela Simao (FCS)

Secretary: Katie Hale (KH)

Item Raised	Actions and Reports	Who	Progress
1. Quips	<p>New team: Nicholas Anderson, Llibert Areste Salo and Artemis Vogiatzi. They reported that the mixed mode delivery was working well, and that the majority attend in person. Attendance is back up after being low last year.</p> <p>ACTION 1.1: Quips organisers to update Quips webpage or send Elisa Piccaro seminar details by Friday 12pm so she can add seminar to her seminar email</p>	Quips organisers	
2. Teams Issues	<p>Some reported that they can't see some participants in Teams meetings</p> <p>Action 2.1: KH to raise helpdesk ticket</p>	KH	Completed
3. PhD office	<p>Temperature issue has now been fixed. The whistling sound is ongoing. Request made to have wipe station in middle of room.</p> <p>Action 3.1: Whistle and wipes questions to be raised with School Manager</p>	KH	Completed
4. IT/laptops	<p>Issues of Wifi reception, internet in hubs and camera quality in the seminar room were raised by reps in last IT meeting.</p> <p>Laptop issues: request for more admin rights for managed laptops. For those doing computational research the ability to download various apps quickly was not being met.</p> <p>Action 4.1: AF to raise issue with School Manager and to ask for this to be addressed with IT</p>	AF	Completed
5. Hot-desks & LibCal	<p>Some updates to the LibCal booking system have been made. More to come.</p>		
6. PRES	<p>Students asked for some feedback and input on the PRES results. There was not sufficient time to look at all of the questions so another meeting will be arranged.</p> <p>Action 6.1: KH to arrange meeting with Reps</p>	KH	
Date of next meeting	24 th March 2022, 2pm		