

**Year 5 GP Assistantship
Core Case Tutor Guide
2024-2025**

Contents

1. Timetable
2. Teaching
3. Floating Tutor/ Peer observation
4. Pastoral care
5. Remediation
6. Contacts

Timetable

Block 1:

- Core case 1: Week 2: Tuesday 10th September or Friday 13th September
- Core case 2: Week 4: Tuesday 24th September or Friday 27th September
- Core case 3: Week 6: Tuesday 08th October or Friday 11th October
- Core case 4: Week 7: Tuesday 15th October or Friday 18th October

Block 2:

- Core Case 1: Week 2: Tuesday 05th November or Friday 08th November
- Core Case 2: Week 4: Tuesday 19th November or Friday 22nd November
- Core Case 3: Week 6: Tuesday 03rd December or Friday 06th December
- Core Case 4: Week 7: Tuesday 10th December or Friday 13th December

Block 3:

- Core Case 1: Week 2: Tuesday 14th January or Friday 17th January
- Core Case 2: Week 4: Tuesday 28th January or Friday 31st January
- Core Case 3: Week 6: Tuesday 11th February or Friday 14th February
- Core Case 4: Week 7: Tuesday 18th February or Friday 21st February

N.B. If you are not able to teach all four sessions of the core cases, we will have to reallocate the teaching. It is important for students to have the same tutor for the teaching, in order to build a rapport for continuity of learning and to aid pastoral support.

Floating Tutor/ Peer observation

- As part of our ongoing quality improvement process, we will be introducing a floating tutor to support new tutors but also to carry out peer observation in due course.
- Tutors will be contacted directly if this is applicable to them.
- If this is something that might interest you, please let us know.

Teaching

- Four ethical core cases which will be emailed to tutors and on QM+ prior to the module beginning.
- Online small group case discussion (90minutes) with a central tutor every 2 weeks.
- Please ensure that you get in contact with your students and confirm the dates and time you will be holding your sessions as well as any logistics i.e., what platform you will be holding the session and the joining link.
- The number of students in the groups can range from 7-10.
- Tutorial will take place on Tuesdays or Fridays between 12:30 and 15:30 of weeks 2, 4, 6 and 7 of the 8-week block.
- Students are **not** expected to miss a whole day of GP placement to attend the core cases, the online tutorials are designed to minimise disruption to placements.
- Students and tutors are expected to have a working camera and microphone for the tutorial and cameras should be switched on.
- Attendance to these sessions is **mandatory** and attendance will be recorded.
- If for unexpected reasons a student cannot attend a session, they may join another group if able to do so.
- You may therefore receive requests from students outside of your group to join your session. This is up to the discretion of the Tutor (maximum 1 additional student per group. Students must give at least 48hrs notice so can complete preparatory work).
- If a student misses a tutorial, please ask them to send you 3 learning points from their own self-directed learning from the case.
- Remediation will be required if students miss more than 1 session.

The learning objectives for the cases have been divided into 3 sections.

1. **Clinical**
2. **Ethics**
3. **OSCE**

- Students are advised to read through the case as a whole and work through as many of the learning points prior to the online discussion.
- Feedback from students has highlighted a learning need in safeguarding. Please ensure that this aspect in Core case 3 is completed in whole in the session.

Pastoral care

- The Core Cases are designed to stimulate discussion about medically complex and ethical situations in a safe environment that is distinctly separate from their placement.
- Students are encouraged to discuss cases they have been involved in on placement, including concerns they may have.
- In this role tutors may become aware of students who are experiencing difficulties either academically or pastorally. If so, please contact the Year 5 CBME team for further support and encourage the student to contact Student Support Services: ihse-student-support@qmul.ac.uk

Remediation

- Attendance at core case tutorials is mandatory.
- If a student misses more than one session, please contact us as they will be required to complete remediation.
- The remediation must be completed within 1 week of the end of the block.

Contacts

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