# **GP and Student Learning Agreement 2025-2026 – GP3/4/5**

# **To be signed by each student and GP Tutor at the start of the placement and copy to be retained by both parties. Student may wish to upload this onto their PebblePad.**

**Purpose:**

The Learning Agreement lays out the responsibilities that students, their supervisors, host GP practices and the medical school have to each other. It emphasises the mutual roles of learners and teachers for a successful clinical placement; that maintains safety for all.

The **Supervising GP Tutor** will have overall responsibility for the quality and organisation of the placement ensuring the student (s), have:

* A **Timetable** and **Induction**
* A named supervising **GP Tutor** for each day
* **Emergency contact** at the practice in case of problems
* Access to the **internet**
* Appropriate access to **patient records**, including any **local IT Governance policies**
* In **brief local policies** – eg Health & Safety, Fire, Infection control (including COVID Policy, PPE Policy and [Needle Stick Policy](https://qmulprod.sharepoint.com/sites/HSDWebsiteDocuments/Shared%20Documents/HSD%20Website/A-Z/First%20Aid/First%20Aid%20Treatment/QMUL_HS_124_Procedure-in-the-event-of-a-contamination-incident.pdf?CID=55c39897-afaf-422f-bbeb-dd118ac9a832)) and Social media policy
* An **initial 1:1 learning needs assessment** and a **final meeting** where we will discuss performance and feedback from others and plan for further development
* Awareness of **how to consult** eg adequate supervision including remotely, consent, chaperone, documentation, emergency alarms and home visit policy.
* A **safe, inclusive and open learning environment** with the opportunity to discuss any problems.

**As a Medical Student my responsibilities are to:**

* Adhere to student **professionalism** guidance, importantly the [GMC Achieving Good Medical Practice](https://www.gmc-uk.org/education/standards-guidance-and-curricula/guidance/student-professionalism-and-ftp/achieving-good-medical-practice)
* Respect **confidentiality**, dignity and the patient’s right to decline or withdraw consent to be seen by a Medical Student. **Never personally record/take photo/videos/screenshots** of any patient teaching or consultations.
* Adhering to the [GMC Social Media Policy](https://www.gmc-uk.org/professional-standards/professional-standards-for-doctors/using-social-media-as-a-medical-professional/using-social-media-as-a-medical-professional).
* Prioritise **patient safety** by assessing and **minimising any risk** to patients and staff
* Follow national and local guidance on **infectious disease**
* Be **honest and open** with my supervisors about my prior performance, strengths and areas to improve and any special requirements.
* Seek and **respond to my feedback** to hone capabilities
* **Cease clinical work** if I am at my limits clinically and have no adequate supervision
* Always **identify myself** to patients, relatives, and staff and in medical records as a Medical Student
* Advise my **GP Tutor** of any absences as soon as possible and agree on how my duties will be carried out in my absence.
* Complete feedback and Student Evaluation Questions **(EvaSys)** at the end of the placement.

I confirm that:

* I am DBS checked
* I have had appropriate clearance from Occupational Health
* I am a member of a defence organisation
* I understand that if I fail to comply with any of the above or act unprofessionally this may result in referral to a Senior Tutor or the Professional Capability Committee.
* I have completed the statutory e-modules below as set out by the medical school (Student Yr 3 and above)
* BLS Training
* Data security and awareness: Level 1
* Equality, diversity and human rights: Level 1
* Conflict resolution: Level 1
* Infection prevention and control: Levels 1 and 2
* Safeguarding adults: Levels 1 and 2
* Safeguarding children: Levels 1 and 2

If I have **concerns** over my placement or supervision I will try to discuss with my Supervising GP Tutor in the first instance, or the CBME academic leads. I may also seek advice directly from the Head of Year or BLSA student representative at any time.

**Student Name :**

Student (e) Signature :

Date

**GP Tutor Name :**

GP Tutor (e) Signature:

Practice :

Date