**QMplus Post-Project Delivery Meeting
27 November 10:00 – 11:30, W212, ITS, Queens Building**

**Unconfirmed Notes**

**Present:** Brett Lucas - Chair

Brian Ragunathan

 Ian Wild

 Alysa Bramble

 Ed Webb

**Apologies:** Tony Higgins, Charles Loving, Stella Ekebuisi, Michael Ford, Tim Gagen

The team met for their weekly update meeting and went through all the tasks for November/December, now updated on the attached spreadsheet.

Some amplified comments as Stella could not attend.

**Upgrade** - Brian reported this had been successful – this should be added to Communications Plan, a status update to the ITS status page should also be made.

**A1. E-Learning PAR Bids -** Brian had a meeting yesterday. Interface should be unified. MYSIS and Office 365 should be seamless. Best presentation was needed, portal page? Ian recalled there was mention of a student dashboard last year but the project had been dropped. Ed said Campasan now used for mobile app and browser use. Julia Shelton had asked David Lockwood in SEMS to set up a small group amongst S & E with a view to understanding better their requirements when they have to turn off their hybrid systems within 1-2 years. Useful if ITS sits on this group ascertaining functionality. EECS has to spend money on their system if we cannot give a clear vision of where we are going in respect to functionality and development. The Dean is enthusiastic and wants to do more in QMPlus. Brett will contact Ian Dickson and Charles Loving to bring them into the loop. Ascertain timeframe from Tony/Stella and probably table requirements by mid-Jan.

Tim’s idea was for responsive mode for mobile devices. Students access QMPlus on laptops and smart phones but responsive theme from Synergy was pulled back.
In the 2.6 upgrade it will be embedded. Landing page development has already been carried out with responsiveness in mind. The design has to be simpler with responsive. There will be a cost implication of going responsive which needs to be factored into the upgrade costs next year.

Think about what is required under the PAR bid with priorities. BAU is not part of the PAR bid. We have to do it anyway. QMPlus offers a very attractive shopfront to the community. Perhaps another system could be set up, open up courses for sixth forms, taster courses etc. Brian was concerned about thousands of students impacting performance, i.e. use another-VLE as a marketing tool. CAPD now thinking about impact and load on Moodle server is a problem. Brett felt taster courses would be good if there was a demand and we should look to provide more services. Attracting students could be put into PAR bid. However a stable service was the priority. Should ULCC be involved? Possibility of a plug-in for taking payments, issuing receipts etc. Also for groups to register for courses.

Brian felt QReview should be put in a PAR bid as well. He also felt that enabling lecture theatres to capture lectures would be a big selling point so students could view off line for revision purposes.

Brett reported on the Student Survey and the Student Experience Board suggested this be run again next year. It was felt staff and also technical reporting should be done too. More student participation was required as only 6-7% participated this year, hopefully 20-30% might be possible next time. It was hoped SU would feedback to students and we could think about innovative ways to promote the results like.. an info graphic. It had been suggested a question about QM+ should be added to the College Course Evaluation questionnaire as Susan Dilly felt too many surveys were being taken. Timeline suggested surveys should occur prior to the exam period.

**A8. ULCC standard reporting suite** - deployed on live 26 Nov. ULCC provided this and there were problems which may need to be addressed. Alysa wanted to communicate and publicise the reporting suite but Brian wanted to hold back. Apparently we are the first to use this system. We needed to obtain feedback. Matthew and Richard will test. Blackbox is supplied as part of the project.

**A15. Rollover Block Bug -** Issue with TurnItin. Keeps showing error 212. Michael is looking at it. Problem may be with the rolling over of courses: we have a new assignment in QMPlus but this links with the original assignment record in the submission document. Brett suggested that if 80/90 % of assignments were rolled over there could be a deluge of 212 errors with the Xmas assignment. There is a work-around but academics have to go into ‘TurnIt In’ and get the original and students will see the error message potentially causing problems. Brett suggested he would ring Gerry, the designer. We need to clarify his approach and see if this was overlooked. Currently no plagiarism report will be shown and staff cannot see the submissions on QMPlus. Alysa wants to know what to say to users urgently.

**A16. Ability to freeze SITS enrolments** - still required. Alysa met Dan and Ian last week who had suggestions for keeping Masters students beyond the academic year. We need to archive in August as well as June and they sit on live. Where courses are frozen, new students don’t get enrolled. Suggestion to tweak course ID to decouple feed from the courses. Test required. Although labour-intensive the courses could be put onto Archive manually, though Helpdesk would not do it. Ian will test again, urgently. Need to know the number of courses involved in case an emergency repair is required.

**Date of Next meeting: 4 December 10 - 11.30 Venue TB105 Temporary Hive**