

QMUL Specialised Foundation Programme (SFP) Nomination Application 2025

This application form is for students who wish to be nominated for the QMUL SFP posts offered by Barts Health. Please see the following guidance for details regarding the SFP recruitment process and allocation:

<https://www.hee.nhs.uk/our-work/foundation-medical-training/2025-specialised-foundation-programme-sfp-recruitment-allocation>

Further guidance to complete the application form is provided in Appendix A. Please also see the FAQs document.

Please enter your full details as requested below.

Full Name:

QMUL e-mail address:

Student ID number (please use 9-digit QM student ID):

Please rank **all** the following (1 being your most preferred choice and 8 being the least) SFP academic specialties:

Programme Specialty	Ranking preference (1-8)
Academic Public Health	
Academic Clinical Pharmacology AND/OR Critical Care	
Academic Endocrinology AND/OR Diabetes	
Academic Hepatology	
Academic Nuclear Medicine AND/OR Medical Oncology	
Academic Neurology	
Academic Orthopaedics	
Academic General Practice	

Please note there is no guarantee that if you are successfully nominated, you will be allocated to your preferred specialty choice.

1. Educational Achievements

Please ensure you submit evidence for any educational achievements listed below. If you are submitting evidence for any of the following categories, please combine it into a single PDF file (e.g. one file for publications, one for prizes, one for further degrees). Ensure you attach the PDF with the application form.

See Appendix A for further guidance

- a. Publications (10 points) – List any publications you have with full details. Please list the title, authors, DOI number and where applicable PubMed ID for all publications you are claiming points for.
- b. Further degrees (5 points) – List any additional degrees you have (not including MBBS)
- c. Prizes (5 points) – List up to 10 medical or scientific prizes you may have for academic achievement whilst at medical school or as an undergraduate (prizes from previous degrees cannot be included), completing each of the the sections below:

Type of prize	Name of Prize	Level of award (1 st , 2 nd etc) or N/A	Date prize awarded	Official name of the awarding body in full

Additional notes for Educational Achievements – Evidence:

- **Publications**
Evidence required for all publications is the DOI. Evidence for articles should include the DOI and the PubMed ID. Most publications are expected to be evidenced by a PubMed number listed above. If this is not available you may attach a letter of acceptance. Evidence for letters of confirmed acceptance at the point of publication (no further changes or reviews required) should be merged and attached as a PDF.
- **Further degrees**
For any additional degrees you should include a scan of your degree certificate(s). Multiple documents should be combined in a single merged PDF.
- **Prizes**
Multiple evidence should be combined into a single merged PDF.

See Appendix A for further guidance

Appendix A – Guidance for Educational Achievements

Educational achievement will be scored as follows:

Items	Maximum points achievable for domain
Publications	10
Further Degrees	5
Prizes	5
Total maximum application (Shortlist) score	20

Publications

Items	Maximum score achievable per publication
Original research paper published in a peer-reviewed journal	2
Maximum score achievable for domain	10

GUIDANCE FOR STUDENTS (PANEL MEMBERS) FOR PUBLICATIONS DOMAIN

- Please do not use acronyms when detailing your educational achievement. Please ensure to provide as much information as possible.
- For publications, the work must have been published regardless or confirmed acceptance at the point of publication (no further changes or reviews required).
- You do not need to be the first named author on the publication, just one of the named authors.
- For publications, it is advised to check the database <https://pubmed.ncbi.nlm.nih.gov/> to ensure the article is available and reflects the information stated on your application.
- Please note that collaborators on PubMed do not qualify for points. Applicants must be one of the titled authors on PubMed. The only evidence of publications that is required to be uploaded is the PubMed ID or letter of acceptance.
- The publication must be peer reviewed.
- Avoid copying and pasting PubMed ID numbers (type them in carefully so they match PubMed exactly).
- Book chapters published can be included in this section.
 - DOI of any publications should be included

Further Degrees

Items	Maximum score achievable for degree type
Primary medical qualification only 2.2 class honors degree 3 rd class honors degree Unclassified honors degree	0
2.1 class honors degree Merit class (NOT distinction or pass) for Postgraduate Master's degree (level 7 only) e.g. MPhil, MSc, MPharm	2
1 st class honors degree Distinction class (NOT merit or Pass) for Postgraduate Master's degree (level 7 only) e.g. MPhil, MSc, MPharm Doctoral degree ((PhD, DPhil, etc)	5
Maximum score achievable for domain	5

- Honours MA degrees, including those from some Scottish Universities, are undergraduate degrees and therefore classed as honours degrees, not master's degrees. Honours degrees from Oxford and Cambridge can be converted to master's degrees after a period of time, but these do not require a further year of study and are therefore classed as honours degrees and not master's degrees.
- Points for postgraduate master's degrees can only be awarded where the degree represents a further year of study taken in addition to an undergraduate degree (whether as an intercalation or other), and there is a competitive entry requirement of a previous degree or equivalent. If you choose a lesser score as part of the main application, your score will not be upgraded at a later stage following the verification process.
- A Class for Masters' degrees must be entered – pass/merit/distinction.
 - Additional degrees not officially rewarded and do not have certification or documentation confirming the grade will not score any points. This information can be included where relevant in the white space questions.
- Some international medical schools (e.g., the USA) award an 'MD' or similar as part of their basic medical qualifications. This qualification does not attract any additional points in this section.
- Converting degrees with a Grade Point Average (GPA) score For applicants who have undertaken an exchange programme of study as part of a degree course or are a graduate

from an overseas university where they provide Grade Point Average (GPA) points, the following procedure must be used. Please note that the GPA is different to weighted average marks. Applicants must take the cumulative, i.e., all years, grade point average (GPA) and calculate the equivalent degree level and select the most appropriate. The evidence provided MUST show the cumulative (GPA) and specify on what scale the degree was scored, otherwise zero points will be awarded. All applicants converting degrees with a GPA score use the online calculator through <http://www.foreigncredits.com/Resources/GPA-Calculator> and provide evidence to this effect.

Applicants must provide evidence of the calculation from Foreign Credits and not just the final outcome. The Graduate Recruitment Bureau (GRB) also offers some useful resources for applicants who are looking to submit evidence of overseas / GPA degrees with the calculation and evidence to demonstrate equivalence. Further information can be found on their website at: <https://www.grb.uk.com/recruiterresearch/international-degree-equivalents>.

It is the responsibility of each applicant to obtain the necessary evidence of GPA calculations and to demonstrate equivalence with UK standards.

Prizes

Item	Maximum score achievable for prize
Scientific/Medical First Prize for academic achievement <ul style="list-style-type: none"> - At undergraduate/medical school (pertaining to applicant's medical education including intercalating BScs, but not degrees undertaken prior to entering medicine) - International Level - National Level 	1
Scholarships or distinctions awarded for education achievements	1
Nationally awarded funding for research project, or any other funding grant	1
Maximum score achievable for domain	5

Student should list their most relevant prizes (Maximum 10) on the application form to be considered by the assessors.

Each prize can score 1 point. Assessors will select the top 5 relevant prizes of the maximum 10 listed by students. This means the maximum score achievable for prizes is 5 in total.

- The prize must be an undergraduate/medical school, national or international educational prize (pertaining to applicant's medical education) awarded by an organization that is not student or trainee led.

- National means that the level of organization is Scotland, England, Wales, Northern Ireland.
- A prize is awarded for academic achievement rather than for an activity.

Applicants must:

- o Indicate type of prize and state name of prize with details as below
- o What the prize was awarded for and indicate clearly if the award is for a first, second or third prize and date the prize was awarded.
- o Official name of the awarding body in full.

The following are not eligible for points:

- o Bursaries
- o Elective awards
- o Merit
- o Prizes or Scholarships not awarded for academic achievement e.g. Music or Sporting scholarships.