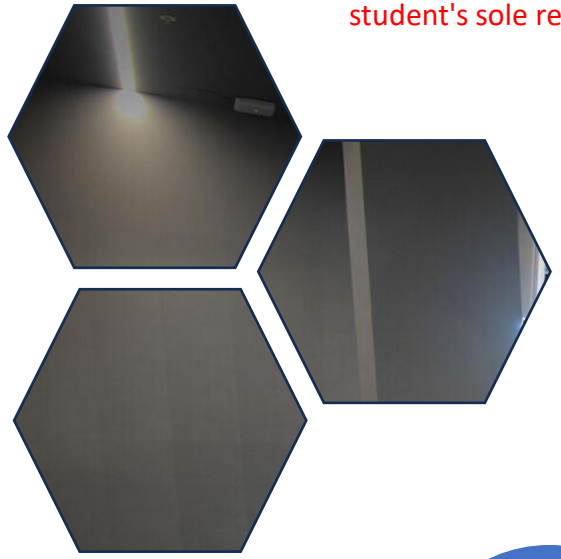
Please note Queen Mary University, Malta campus are not affiliated with the UKFP or with the Malta foundation programme. It is the student's sole responsibility to complete their application and contact the relevant persons for clarity and confirmation.



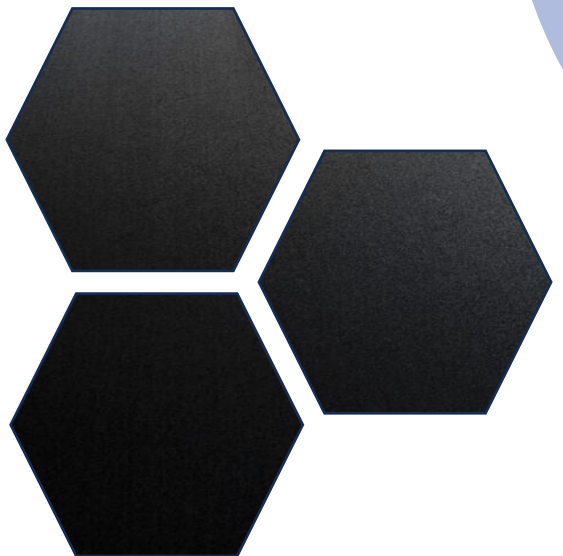
UKFP

Further Study

You

Malta FP

Gap year



Have you got a plan?

- UKFP:https://foundationprogramme.nhs.uk/
- SFP (UKFP): https://foundationprogramme.nhs.uk/programmes/2-year-foundation-programme/specialised-foundation-programme
- The University will run Mock interviews for students to sign up for in preparation for their SFP application interview.
- Eligibility (UKFP): https://foundationprogramme.nhs.uk/programmes/2-year-foundation-programme/eligibility-information/

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Eligibility application

UK Foundation Programme

Eligibility (UKFP): https://foundationprogramme.nhs.uk/programmes/2-year-foundation-programme/eligibility-information/

- Application timeline
- FAQ's
- Eligibility Outcome Guide
- "All applicants nominated by a UK medical school will receive an email with a URL link. If you do not receive this email, contact your medical school. Nominated applicants will only be able to access the Foundation Programme application process via this link. This is not applicable to applicants who apply via Eligibility."
- You must apply using your QMUL email address.
- Student who are nominated will be nominated with their QMUL Email address.

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Eligibility application

Changes made to the 2025 Eligibility application process (UKFP): https://foundationprogramme.nhs.uk/programmes/2-year-foundation-programme/eligibility-information/ukfp-2025-key-changes/

- Removal of Dean's Statement: Required to submit evidence of their primary medical qualification (PMQ). The UKFPO will provide a proforma template letter which must be used. This will be available on the UKFPO website in early summer 2024.

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Eligibility application

Step 1: Register with an account on the online application portal Oriel and fill in an online eligibility application form.
The Oriel application system is compatible with Safari v12+, Google Chrome v77+, Edge and Firefox v68+. Applicants are advised to use one of these browsers when using the website and preferably the most up to date version of that browser. Applicants are advised to only login via one browser at a time (that is, do not have Oriel open in more than one window/tab). Applicants are recommended not to use a mobile device. Further information about accessing Oriel is available in the Frequently Asked Questions (FAQ) section on the UKFPO website.

To set up a new account and register:

go to www.oriel.nhs.uk.
choose the 'UK Foundation Programme' tile under the Applicants section on the left hand side of the screen
when you get to the 'welcome to oriel page' click 'register' on the top right of the screen
from the account registration options choose 'register to apply for the eligibility application process'
Once registered applicants can complete the Eligibility application form. To find the eligibility application form, select "Vacancies" and then select the Eligibility vacancy for the 2024 Foundation Programme.

A document which provides screenshots of Oriel system (registration and vacancy search) can be downloaded here.

Step 2: Upload supporting evidence on Oriel and submit your application form.
The online eligibility application form asks for your personal details, information about your primary medical qualification and about what you have been doing since you completed your medical degree (if applicable), for example, your clinical experience and employment history. You will also be asked about your English language skills.

Supporting documents/information MUST be provided/uploaded on Oriel

Do not upload evidence to Oriel in zip file format.

Applicant communications on Oriel

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Eligibility application example 2023

[Application form] **Personal**

1 Information about your application

Submitting an online eligibility application is the first step of the eligibility checking process. Once you have submitted your online application, your application will be processed and you will receive an outcome. The UKFP Eligibility process is detailed in the Eligibility Applicant Guide which is available on the UKFPO website.

2 Contact information

Last name/Family name	[redacted]
First name	[redacted]
Middle name	
Preferred name	
Have you previously had a change of last name (or any other name(s))?	[redacted]
Title	[redacted]
Country of birth	[redacted]
Your nationality - country pertaining to nationality	[redacted]
Address line 1	[redacted]
Address line 2	
City / town	[redacted]
Post code	[redacted]
Country	[redacted]
Home telephone	
Mobile telephone	[redacted]
Work telephone	
Please indicate your preferred telephone number	**Mobile**
Email address (1)	[redacted]

(1) **Please note: Most recruitment communications will be via Oriel message direct to your Oriel account. Any communications will also be sent by email so you must provide an active email address. Please ensure you check your Oriel account regularly for messages throughout the recruitment process.**

Your contact details can be updated within the "My Profile" section of your portal.

To update your profile, click on the pencil icon alongside the fields.

See advice in the Applicant Guide concerning the best email addresses to use in your application form.

Eligibility application example 2023

[Application form] **Eligibility**

3 **Dean's statement**

The Dean's Statement is a mandatory requirement of the eligibility application. The template can be found in the Resource Bank and on the UKFPO website.

You must upload a valid Dean's Statement to confirm that you have qualified or will qualify from medical school by the start of the Foundation Programme (August 2024). Applicants who require PLAB must qualify from medical school by 3rd October 2023. Your medical school Dean (or their nominated representative) must complete and sign the Dean's Statement. Please ensure you use the current version for UKFP 2024.

If there are any amendments to your Dean's Statement, this must be counter signed by the Dean (or their nominated representative). It is your responsibility to ensure your Dean has completed the Dean's Statement correctly.

Upload your Dean's statement

File name	Document type	Uploaded on
[redacted]	Deans statement	[redacted]

4 **Medical degree evidence**

You must upload evidence that you have obtained/will obtain your medical degree certificate. This must be in English, or you must provide an appropriate translation.

Do you have a scanned copy of your medical degree certificate?	**No**
If you have qualified but your degree certificate has not yet been issued, you must submit an official letter* on university-headed paper from your Dean telling us the date and year your degree will be issued. Do you wish to submit this letter? *You must use the template letter provided by the UKFPO titled "Letter to confirm degree qualification with no degree certificate". This is available from the UKFPO website.	**No**
If you have a future qualification, please indicate if you wish to use your Dean's Statement as evidence.	**Yes**

5 **Language skills**

As a doctor, dentist or other healthcare professional in the UK, you are required to demonstrate skills in written and spoken English which allow you to perform your clinical skills safely and to communicate effectively on medical and/or health topics with patients, colleagues and the public.

Was your undergraduate training delivered in English?	**Yes**

English language evidence issued by the universities listed here is not accepted. If your medical school/university is one of those listed, you are required to provide your IELTS Test Report Form (TRF) number or OET candidate number.

Eligibility application example 2023

Have your language skills been tested through the IELTS (International English Language Testing System) within the timeframe set out in the eligibility applicant guidance to at least the minimum overall score required in the Person Specification?	**No**
Have your language skills been tested through the Occupational English Test (OET) within the timeframe set out in the eligibility applicant guidance to at least the minimum overall score required in the Person Specification?	**No**

Failure to provide proof of English language proficiency will result in your application being deemed ineligible.

6 **Passport**

All applicants must provide clear scanned copies of the page(s) of their passport containing their personal details in colour; including nationality, photograph, date of birth, signature and date of expiry. Please ensure that you scan both the information page on your passport and the opposite page.

Applicants will be able to upload a maximum of two documents. The image must be in colour and not in black and white.

Upload your passport

File name	Document type	Uploaded on
[redacted]	Passport	[redacted]
[redacted]	Passport	[redacted]

7 **Evidence of your right to work in the UK**

If you are a UK national, you are required to provide ONE of the following documents (as a colour scan/photocopy):
Passport page(s) containing your personal details; including nationality, photograph, date of birth, signature and date of expiry
Home Office issued registration card, such as a biometric card (copies of the front and back of the card)
Birth certificate issued in the UK which specifies the names of your parents plus a copy of a formal document from a previous employer or authority showing your name and national insurance number
Certificate of Registration or Naturalisation as a British Citizen.

If you are a citizen of a country outside of the UK who has the right to work in the UK, you are required to provide ONE of the following:
A colour scan/photocopy of a passport page that indicates your right to work status
A colour scan/photocopy of both sides (front and back) of the Biometric card issued by UK Border Agency showing that you have the right to work
A colour scan/photocopy of Home Office/UK Border Agency documents indicating that you have the right to work in the UK
If you are a citizen of a country outside of the UK who does not have the right to work in the UK, you will have the option to select sponsorship later in this form. Your details will be shared with the relevant organisational sponsorship team in due course, subject to immigration rules at the time.

NOTE: If you have the required evidence, you should submit it with this application form. If you are unable to submit it

Eligibility application example 2023

with this application, you must send it to helpdesk@foundationprogramme.nhs.uk as soon as you have this.

Would you like to use your passport evidence as right to work proof?	**No**
Indicate from the following:	**I wish to be sponsored (I understand my details will be shared with the relevant sponsorship team).**

8 **Profile image**

You are required to upload a photograph as part of your eligibility application.

This photo must have been taken within the last 12 months and will be used to identify you if you are required to undertake the National Clinical Assessment. Your face must not be obscured in the photo (for example, you should not be wearing sunglasses or any facial covering). Guidance about suitable photographs is available at www.gov.uk/photos-for-passports.

Upload your profile image

File name	Image type	Uploaded on
[redacted]	Profile image	[redacted]

9 **GMC Compliance**

You are required to provide evidence that you will comply with the GMC requirements for provisional registration.

I confirm I have checked, using the GMC guidance, that I am eligible for provisional registration (PR) and not for full registration (FR).	**Yes**
Have you qualified from Medical School?	**No**
Please indicate what you will be providing as evidence that you will comply with the GMC requirements for provisional registration:	**I would like to use my Dean's statement and passport as proof that I am not required to undertake PLAB.**

Applicants are responsible for staying up to date on PLAB requirements, using the GMC website.

The UKFPO Eligibility team will **not contact you** with further details regarding PLAB deadlines.

Eligibility application example 2023

Primary Medical Qualification

10 Please give details of your primary medical qualification.

Qualification:	**MBBS Bachelor of Medicine and Bachelor of Surgery**
Entry date to medical school/university:	[redacted]
What date did you/do you expect to qualify?	[redacted]
Medical school/university category:	**UK**

If you are studying for a UK medical degree outside of the UK, for example at Newcastle University Medicine (NUMED) in Malaysia or St. George's University London (SGUL) at University of Nicosia in Cyprus, or at Queen Mary University of London (QMUL) in Malta, please choose 'UK medical school' from the drop down menu. You are deemed as having studied within the UK and are therefore exempt from having to take PLAB.

UK Medical school/university:	**Queen Mary, University of London**
Country of medical school/university:	**United Kingdom**
I expect to have completed an internship by August 2024.	**Yes**

- *"Applicants deemed ineligible received this result because they had ticked "yes" to the question that asks, "I expect to have completed an internship by August 2024". Applicants who complete an internship by August 2024 are eligible for **full** GMC registration and are not eligible for provisional registration.*

By ticking this box, the applicants have unfortunately made themselves ineligible for the Foundation Programme.

- *The information that they can see in their application outcome on their Oriel account is showing them that they are eligible for full registration…..which is not what is required for the Foundation Programme. Applicants are required to be eligible for provisional registration (and not full reg) for the foundation programme.*
- *Eligibility application outcome decisions are based on the information provided by applicants in their applications.*
- *The applicants are able to submit an appeal if they wish to do so, for this to be reviewed further."*

Eligibility application example 2023

Postgraduate Activity

11 Activity since qualification or expected activity following qualification from medical school until August 2024.

You must provide details of all your activity since qualifying from medical school/university until the start of the Foundation Programme in August 2024.

If you have not yet qualified, you must give details of any planned activity from the time you expect to qualify until the start of the Foundation Programme in August 2024.

When completing the details below, you must include the following information:
All periods when you were/will be working as a doctor whether paid or unpaid/voluntary
All periods when you were not or do not expect to be working as a doctor including alternative employment, clinical attachments, vacation, study leave, maternity leave, career break or unemployment
For any future periods where you do not yet know what you will be doing select "No plans yet" as the description of activity for that period
You must cover all periods from the date you qualified/expect to qualify until August 2024.

You are able to have overlapping activities. For example if you were working part-time during a particular period and also studying for exams during the same period.

You must provide a complete record of your activity. Any gaps of more than one month will prevent you from completing this section and submitting your application.

I have no postgraduate activity **Yes**

Eligibility application example 2023

[Application form] **Declarations**

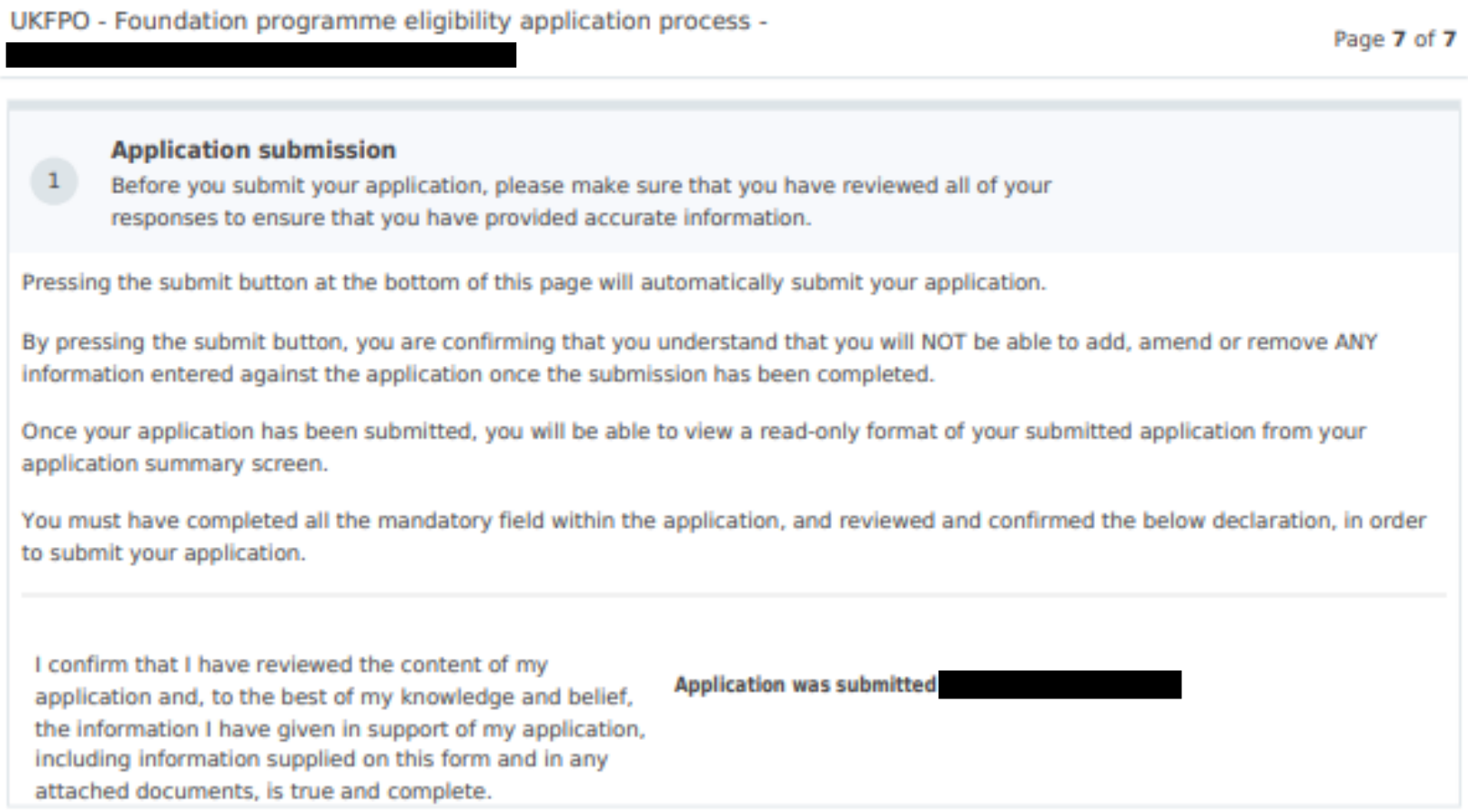
12 **Declaration**

Please read and confirm the following declaration and tick each box to confirm each statement

Please tick if you agree with the following declarations. If you cannot agree with the declarations, you are not eligible to apply and cannot submit an application.

Declaration 1: I do not currently hold full GMC registration with a licence to practise, nor do I anticipate that I will be eligible to gain full GMC registration with a licence to practise by August 2024.	**Yes**
Declaration 2: I confirm that I will submit all required supporting documentation to the UKFPO's Eligibility team by the required dates and understand that my application will be withdrawn from the application process if I do not submit my documentation by the published deadlines.	**Yes**
Declaration 3: I will adhere to all future deadlines set by the UKFPO.	**Yes**
Declaration 4: I confirm that I have read and followed the guidance provided in the UKFP 2024 Eligibility Applicant Guide.	**Yes**
Declaration 5: I confirm that I will provide the following information whenever I contact the UKFPO by email, as provided in my Oriel application:- Full name, email address, Oriel PIN.	**Yes**

Eligibility application example 2023



UKFPO - Foundation programme eligibility application process - [redacted]

Page **7** of **7**

1 **Application submission**

Before you submit your application, please make sure that you have reviewed all of your responses to ensure that you have provided accurate information.

Pressing the submit button at the bottom of this page will automatically submit your application.

By pressing the submit button, you are confirming that you understand that you will NOT be able to add, amend or remove ANY information entered against the application once the submission has been completed.

Once your application has been submitted, you will be able to view a read-only format of your submitted application from your application summary screen.

You must have completed all the mandatory field within the application, and reviewed and confirmed the below declaration, in order to submit your application.

I confirm that I have reviewed the content of my application and, to the best of my knowledge and belief, the information I have given in support of my application, including information supplied on this form and in any attached documents, is true and complete.

Application was submitted [redacted]

Advice to applicants

Applicants are advised to begin their application at the earliest possible convenience and to familiarise themselves with the requirements for providing supporting evidence.

Applicants **MUST** complete steps 1 and 2 as detailed above between 04 July 2023 (09:00 BST) and 25 July 2023 (12:00 noon BST). If an applicant does not submit the online application form and provide the necessary supporting evidence required, their eligibility application will be incomplete and they will be deemed ineligible to apply for UKFP 2024.

The UKFPO does not provide a pre-checking service to applicants and will not review the content or supporting evidence of applications prior to submission.

The UKFPO **will not** contact applicants if the information they have provided on Oriel is incomplete.

Applicants **MUST** upload required documents onto Oriel before submitting their application form on Oriel.

Applicants should ensure that they have checked their application and supporting documents thoroughly **before** submitting their application.

Applicants **will not** be able to upload additional documents or make changes to their application once it has been submitted. It is the applicant's responsibility to check the information that they are submitting as part of the application and to ensure it meets the requirements specified. Failure to upload the required documents will result in the applicant being deemed ineligible.

Each year some eligibility applicants are deemed ineligible due to small errors and omissions on their application form. Applicants are reminded to carefully read the guidance available on the UKFPO website to ensure that they fully understand the information and supporting evidence required within the application process.

Applicants should note that if they have submitted their application in error or there is a mistake on their submitted application this **cannot be undone on Oriel and the submitted application cannot be edited.**
Applicants in this situation will need to re-register for a new account on Oriel and submit a new application **within the application window**, using a different email address. (Please inform the UKFPO via email to helpdesk@foundationprogramme.nhs.uk if you have submitted a new application as soon as possible and advise the team which application should be withdrawn. **Please note**, this is not the preferred process and applicants are encouraged to complete the application correctly in the first instance).

Applicants who experience any technical issues with the application form are advised to open a new browser, clear their internet browser history or delete the cache in the first instance. If this does not help, applicants can contact the technical helpdesk at oriel@hicom.co.uk for support.

The UKFPO reserves the right to remove any applicant from the application process if new information becomes available which affects their eligibility status. Information supplied by an applicant and the resulting status may be shared with other organisations involved in the application process.

Applicants who deemed "eligible" or "eligible with conditions" must also complete the separate application on Oriel for the two-year Foundation Programme for 2024. Applicants must refer to the main Foundation Programme application timeline for application dates.

UK Foundation Programme

https://foundationprogramme.nhs.uk/programmes/2-year-foundation-programme/eligibility-information/eligibility-applications-ukfp-2023-how-to-apply/

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UKFP 2025 Key Changes

Pre-allocation:

The following changes have been made to the Pre-allocation criteria for UKFP 2025:

- Criterion 2a "Primary Carer" and Criterion 2b "Significant Carer" have been merged into a single carer criterion which is now called "Significant Caring Responsibilities".
- Criterion 3 "Medical Condition" has been renamed "Health Condition or Disability".
- Criterion 4 "Unique Circumstances" has been renamed "Extraordinary Circumstances".

UK Foundation Programme

UKFP 2024 Applicant Guide to the Pre-allocation application process

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Have you got a plan?

- Malta foundation Programme: https://fpmalta.gov.mt/
- Timeline 2024
- Recruitment Process
- SJT required for the Malta foundation programme

Professionalism. Standards. Progression.

fpmalta FOUNDATION PROGRAMME

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Eligibility

- Eligibility requirements

Professionalism.
Standards.
Progression.

fpmalta
FOUNDATION PROGRAMME

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Do I need Medical Maltese?

- Knowledge of Maltese will be assessed by the interviewing panel at an interview and marks awarded accordingly. For those without a knowledge of Maltese, the employer is requesting that they attend a course of Medical Maltese and then sit and be successful in a Medical Maltese proficiency exam during their first year of the two year Foundation Programme. A pass in this exam will be required by the employer to be able renew employment further.

Professionalism.
Standards.
Progression.

fpmalta
FOUNDATION PROGRAMME

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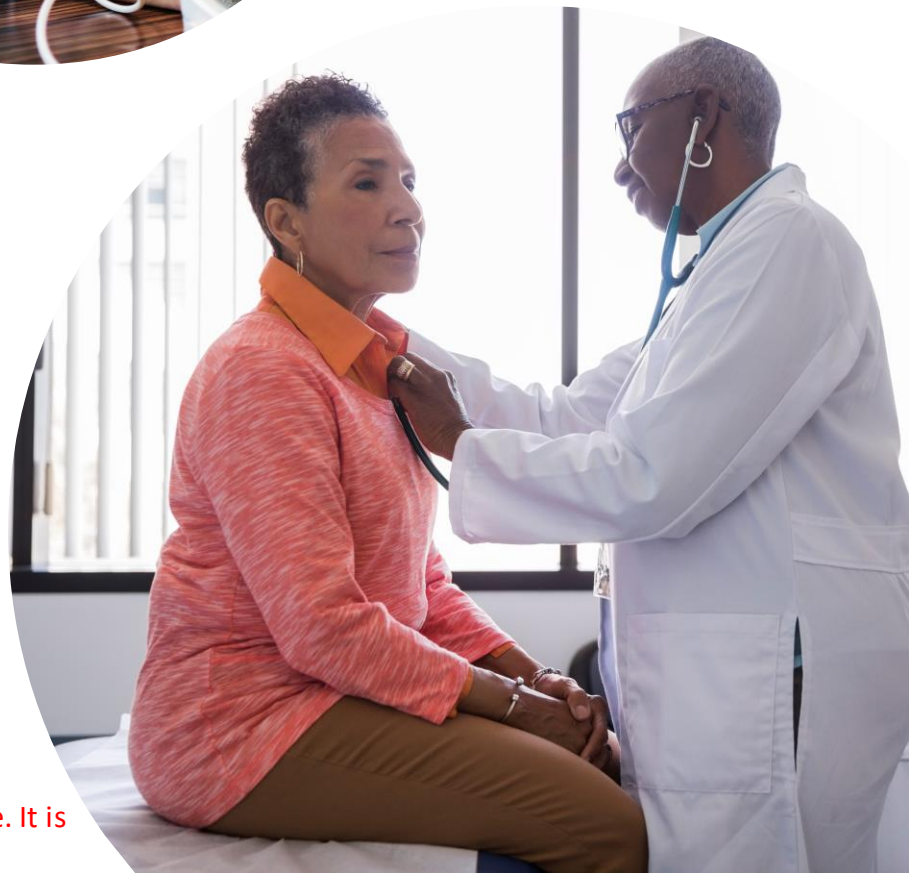
Letter of Intent

- It is the responsibility of applicants to obtain a Letter of Intent* from the Medical Council of Malta that their Medical Degree qualification is registrable by the said Council. This is *essential* for the eligibility process to progress. This letter will demonstrate evidence that the Medical School of your training *and* the course you are following are eligible for consideration of Provisional registration with the Medical Council Malta, if you are accepted into the Foundation Programme.
- You are thus advised to make contact with the Medical Council Malta as early as possible, expressing your wish to apply for the next intake of the Malta Foundation Programme. You will be asked for details about the Medical School of your training and details on the course you are following. The actual Letter of Intent from the Medical Council will need to be presented with your application to make you eligible for progress in the Foundation Programme application process.
- It is the responsibility of interested applicants to make sure that they apply for the letter of intent through the Malta Medical Council in ample time prior to the call of applications. Interested applicants are urged to access the Malta Medical Council website to view the deadline of applications for the letter of intent. The Medical Council Malta may be contacted on medicalcouncil@gov.mt.
- https://healthservices.gov.mt/en/regcounc/medicalcouncil/Pages/Provisional-Registration.aspx



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GMC – Provisional Registration

- Please confirm all your information via the Jotform for your GMC accounts to be created for provisional registration.
- If any of your information, including your name, changes, please update the information on MySIS.
- The GMC will email your GMC reference number to you at a later date in September. However, please let me know if you need it for any of your documentation, especially those who are applying to the UKFP via eligibility.
- In October, final-year students will be contacted by the GMC to complete their GMC identity check. This can be done using your mobile phones. This year, the GMC partnered with the identity provider, Digidentity, to introduce this option. You will also be asked to activate your GMC Online account. You must complete the ID check within one month.
- Towards the end of April, the GMC provisional registration application process opens
- The timeline for GMC provisional registration can be found here: https://www.gmc-uk.org/-/media/documents/uk---timeline-for-the-gmc-provisional-registration-process---dc7412_pdf--60817344.pdf
- For more information, please visit: https://www.gmc-uk.org/registration-and-licensing/join-the-register/provisional-registration

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MLA Information (GMC & MSCAA)

- https://www.medschools.ac.uk/medical-licensing-assessment/preparing-for-the-ms-akt

- https://www.gmc-uk.org/education/medical-licensing-assessment/uk-students-guide-to-the-mla

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USMLE

- The USMLE is a three-step examination for medical licensure in the United States.
- Step 1 | USMLE
- Eligibility | USMLE
- To apply for USMLE examinations, you must read the USMLE Bulletin of Information and submit an application through your registration entity.
- Information about the cost of the exams is available on the websites of the appropriate registration entities.

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ECFMG (Educational Commission for Foreign Medical Graduates)

- ECFMG Certification is one of the eligibility requirements for international medical graduates to take Step 3 of the three-step USMLE. Medical licensing authorities in the U.S. require that international medical graduates be certified by ECFMG, among other requirements, to obtain an unrestricted license to practise medicine.
- Students or graduates of a Medical School Outside the US/Canada should apply for Step 1 & 2 by following the instructions on the ECFMG website. Those interested in applying for Step 3 must follow the instructions on the FSMB website
- Resources Overview (ecfmg.org)
- Fees Overview (ecfmg.org)

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Contact information

Contact Us

UKFPO Contact Details

Email: helpdesk@foundationprogramme.nhs.uk

The UKFPO do not offer a phone service.

Office working hours for the UKFPO team are 9:00am until 5:00pm (GMT/BST)

fpmalta
FOUNDATION PROGRAMME

Contact us

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+356 2545 6863