

Guide to part-time jobs

Did you know that a part-time job can be useful for many reasons beyond the extra money you'll be earning?

You'll be able to gain some great work experience and grow your professional network too. You will:

- **Build and develop** a wealth of transferrable skills that employers value.
- **Learn strong skills** in areas such as communication, problem-solving and time management.

Be flexible in your job search. Many different forms of part-time work - paid or voluntary - can set you up with skills for future employment.

If you're interested in working part-time at Queen Mary whilst you study here, there are some great ways to get involved. Opportunities on campus vary throughout the year so it's worth checking our jobs sites regularly.

- **QMUL Careers Hub** – A great way to start browsing for roles is by using our main jobs board, which includes part-time jobs, internships and voluntary roles too.

Top tips to make the most of your search on Careers Hub:

- **Filter job opportunities** by selecting the Tag 'part time';
- **Read job descriptions carefully** to see whether there is flexibility in the hours offered;
- If you are an international student and you have specific questions about visas, search for '**International students: the rules about working.**'

If you need some tips on **how to apply for a part-time job** or **how to write a great CV**, then it might be worth booking an appointment for application advice with a member of the Careers team. You can do this on our website or over the phone.

We also offer programmes to help you develop valuable skills and gain work experience:

- **QMentoring** - An opportunity to connect with a mentor with whom you can explore your career ideas.
- **QTaster** - A programme to help you explore your career options.

Other useful jobs boards are:

- **QTemps** – If you're looking for part-time, flexible work you can register to join QTemps.
- **QMUL Student Union** – Student staff roles to fit around your studies.
- **Gov.uk Jobs** – A huge resource for all sorts of part-time jobs in London and remotely. Filter search by hours, location and category.
- **Charity Jobs** – Many part-time jobs in the charity sector are suitable for students.
- **Arts Council UK** – Lots and lots of museums/galleries/theatre jobs in London are advertised here.
- **Student job.uk** – Several vacancies for students here. Filter search by location and hours to your preference.
- **Working in start-ups** – The UK's number 1 site for start-up jobs. Search thousands of jobs near you in marketing, design, engineering, product management, and sales.

If you're looking for a part-time job local to Queen Mary or near to where you live, you might want to check out the following:

- RetailChoice - this website has a range of different retail jobs that you can search by location.
- Many gyms and leisure centres have part-time roles - simply go to their jobs site and filter by location.

It is also worth looking for jobs at local retail locations like Westfield Stratford and Borough Market or at tourist attractions such as the Tower of London or the V&A Museum.

Other ideas for part-time jobs include:

Childcare, babysitting:

- Childcare UK
- Nannyjob.uk

Tutoring:

- Tutor fair
- Tutor job
- Titanium tutors
- Minerva tutors

Local Charities:

Positive East (Mile End)
East End Community Foundation
The Limehouse Project

Prominent charities such as Cancer Research UK advertise roles across the whole of the UK. These are not just research-based but there are lots of retail jobs suitable for students as well as entry-level communication roles.

Local Authorities:

- Tower Hamlets Council jobs – Although most of the roles advertised are full-time, you may be able to find part-time and zero hours contract opportunities.
- Hackney Council jobs – See especially the 'temporary jobs' section.

Do keep in mind that these are not the only job websites available, but are a good place to start your search. We do not monitor these websites or assume responsibility for their content.

If you are concerned about jobs that are scams, please contact us for advice at 020 7882 8533 or careers@qmul.ac.uk.

Hopefully, this guide has been a useful companion for you in your search. Remember, new roles will always come up, so don't lose hope if you don't find anything right now. Best of luck!