***Resources sheet: finding work experience***

**Applying to advertised work experience or volunteering**In the environmental, conservation, charity and NGO sectors volunteering is considered as valuable as paid work experience, whether that is part time during term or for a period of time over the summer. In other sectors, you can either apply to advertised paid internships or set up your own (see the speculative applications section, below).

Careers & Enterprise
[www.careers.qmul.ac.uk/jobs](http://www.careers.qmul.ac.uk/jobs)

Careers & Enterprise: QProjects, QTemps, QInterns
[www.careers.qmul.ac.uk/qrecruit](http://www.careers.qmul.ac.uk/qrecruit) – Click on ‘vacancies’ (top menu bar) and then use the ‘vacancy type’ menu box to select *QInterns* (paid internships on and near campus), *QTemps* (paid part-time and full-time temporary placements), or *QProjects* (one day a week volunteering in a Project Leader role for a local charity or not for profit organisation).

AIESEC
<http://www.aiesec.co.uk/mag/tag/volunteering/> – ‘sell’ volunteering projects overseas (development/environment and conservation)

British Council – UK and overseas opportunities
http://www.britishcouncil.org/study-work-create

BUNAC
<http://www.bunac.org/uk> – ‘sell’ opportunities to get involved volunteering projects overseas (development/environment and conservation)

Civil service
<http://www.civilservice.gov.uk/networks/ges/student-placements>

Climate Change Campaign
<http://www.campaigncc.org/getinvolved> – volunteering

Do-It
<https://do-it.org/opportunities/search> – search for volunteering opportunities in your local area, by organisation or by causes you are interested in (e.g. health, education, poverty reduction, children and families, etc)

Environmental Volunteering
<http://www.environmentjob.co.uk/volunteering> – database of different volunteering opportunities, searchable by topics such as: sustainability, ecology, environmental education, policy and campaigning, and conservation and wildlife.

Geographical Association

<http://www.geography.org.uk/getinvolved/volunteering/>

Institute of Environmental Management and Assessment
<http://www.iema.net/work-experience> – list of useful websites for finding environment-related work experience and volunteering

Market Research Society
<http://www.mrs.org.uk/careers/work_placement>

NVCO

<https://www.ncvo.org.uk/ncvo-volunteering> – NVCO champion volunteering activities. They offer tips on volunteering and support a network of volunteer centres across England

Parenthese
<http://www.parenthese-london.co.uk/> – paid internships in the USA

Royal Geological Society
<http://www.bgs.ac.uk/citizenScience/home.html> – support citizen science projects in which individual volunteers or networks of volunteers perform or manage research-related tasks such as observation, measurement, or computation

Royal Geographical Society
<http://goo.gl/qR322a> – become an RGS ambassador and act as an ambassador for your subject in the classroom and beyond. The RGS provides training and support to help you in the role

Royal Meteorological Society
<http://www.rmets.org/about-us/get-involved> – become an RMS ambassador and go into schools to give talks and topics such as climate change, weather or other aspects of atmospheric science

Target Jobs
<http://targetjobs.co.uk> – graduate job search tab, tick your areas of interest and search, then select to see ‘work experience’ in the box above the job listings

The Conversation Volunteers
<http://www.tcv.org.uk/> – TCV aim to improve local green spaces in urban and rural areas. Their database of volunteering opportunities is searchable by postcode and they also run skills-based training workshops

The Institute of Practitioners in Advertising
<http://www.ipa.co.uk/Page/Work-Experience-2> – Ideas on getting work experience as part of the application process to get jobs in advertising

The Woodland Trust

<http://www.woodlandtrust.org.uk/volunteer> – The Woodland Trust  protect and campaign on behalf of this country’s woods, plant more trees, and restore ancient woodland, for the benefit of wildlife and people. Their site includes conservation-related volunteering opportunities across the UK

United Nations Environment Programme
<http://www.unep.org/vacancies/> - 3-6 month internships and volunteering

**Speculative applications**
When you are proactively looking for work experience, one way that you can find it is to contact companies by email / phone asking if they would be happy to take you on for a period of time. Find these companies by searching the ‘directory’ of the relevant professional body.

List of local councils
<http://openlylocal.com/councils/all>

Transport and Logistics
<http://www.ciltuk.org.uk/Careers/CareersInformation/Graduates.aspx>

Surveying
<http://www.ricsfirms.com/search/united-kingdom>;

Chartered Institute of Housing
[www.cih.org](http://www.cih.org)

Property Management
<http://www.irpm.org.uk> – ‘search members’ under the ‘members’ tab.

Energy

<http://www.energyzone.net/towardsacareer/> - see ‘key employers’ and ‘career websites’

Ecology

<http://www.ieem.net> – click on the ‘professional directory’ tab

Water and environmental management
<http://www.ciwem.org/> - ‘information and resources’ tab, click on ‘professionals directory’

<http://www.endsdirectory.com/>

<http://www.environmentjob.co.uk> – ‘directory’ tab for all areas of environmental work

GIS Consultancy

<http://www.freeindex.co.uk/categories/computers_and_internet/computer_services/gis_consultancy/>

Urban design and development

[www.rudi.net/pages/8028](http://www.rudi.net/pages/8028)

[www.udg.org.uk/](http://www.udg.org.uk/) - urban design: search under the ‘ud directory’ tab

[princes-foundation.org](http://princes-foundation.org) – groups tab, ‘the professional network’

[cic.org.uk](http://cic.org.uk) – ‘about us’ tab and ‘members’ for more specific professional groups

You can also these these generic small business directories to find names of companies to speculatively apply to for work experience.

Yell.com:

[www.yell.com](file:///C%3A%5CUsers%5Ccsw016%5CDownloads%5Cwww.yell.com)

Times Top 100 SMEs (small and medium businesses that came top in the Sunday Times’s survey of the best companies to work for):

 [www.bestcompanies.co.uk/list\_intro.aspx](http://www.bestcompanies.co.uk/list_intro.aspx)

UK Small Business Directory:

<http://www.uksmallbusinessdirectory.co.uk/all-categories.asp>

London Directory:
[www.londondirectory.co.uk](file:///C%3A%5CUsers%5Ccsw016%5CDownloads%5Cwww.londondirectory.co.uk)