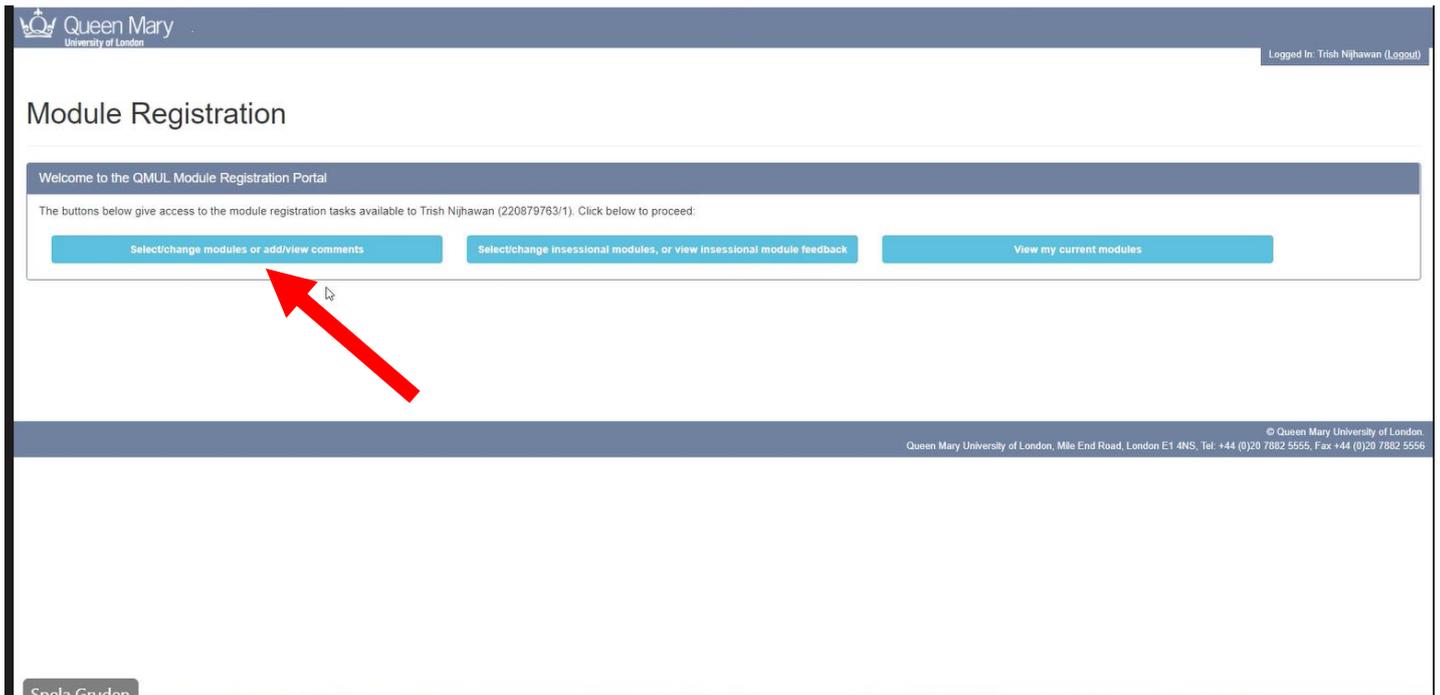


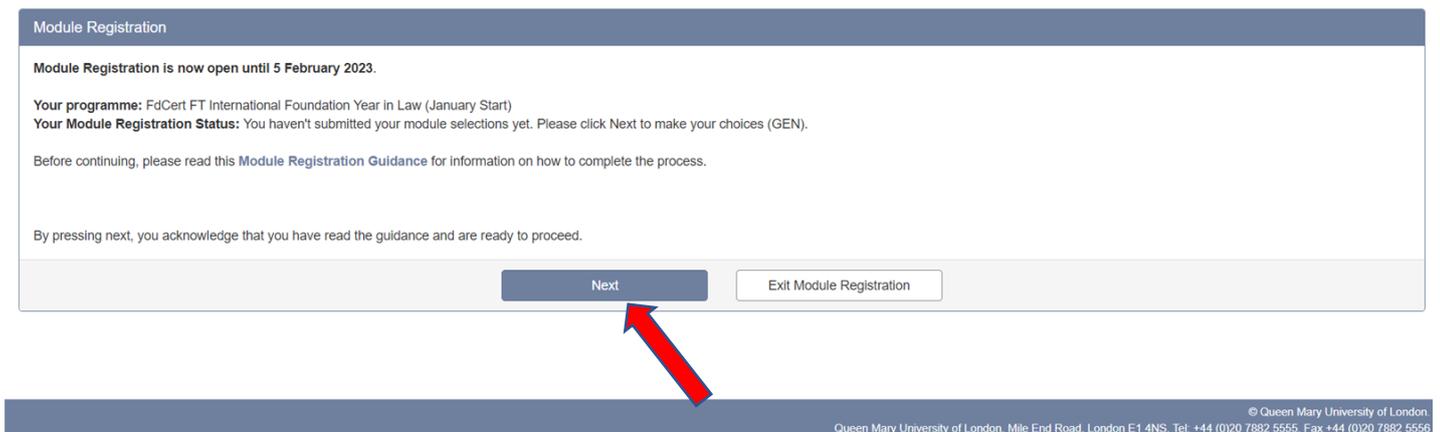
Module Selection Guide for MySIS

- 1.) When you click on the link and sign in with your QM login details, click **'Select/change modules or add/view comments'**.



The screenshot shows the 'Module Registration' page on the QMUL portal. At the top left is the Queen Mary University of London logo. At the top right, it says 'Logged In: Trish Nijhawan (Logout)'. The main heading is 'Module Registration'. Below this is a blue banner with the text 'Welcome to the QMUL Module Registration Portal'. Underneath, a message states: 'The buttons below give access to the module registration tasks available to Trish Nijhawan (220879763/1). Click below to proceed:'. There are three blue buttons: 'Select/change modules or add/view comments', 'Select/change insessional modules, or view insessional module feedback', and 'View my current modules'. A red arrow points to the first button. At the bottom left, there is a 'Spells Guide' link. At the bottom right, there is copyright information for Queen Mary University of London.

- 2.) Your pathway will be listed next to 'Your programme' below. Click **'Next'**.



The screenshot shows the 'Module Registration' page with the following content: 'Module Registration is now open until 5 February 2023.', 'Your programme: FdCert FT International Foundation Year in Law (January Start)', 'Your Module Registration Status: You haven't submitted your module selections yet. Please click Next to make your choices (GEN).', 'Before continuing, please read this Module Registration Guidance for information on how to complete the process.', and 'By pressing next, you acknowledge that you have read the guidance and are ready to proceed.' At the bottom, there are two buttons: 'Next' and 'Exit Module Registration'. A red arrow points to the 'Next' button. At the bottom right, there is copyright information for Queen Mary University of London.

3a.) This example screenshot shows what a student on the Business and Management Pathway would see next. Notice that some compulsory modules have already been selected.

Your Details

Programme you are studying: FdCert FT Lang. Ling. Film (January Start)
Route you are following: Business and Management
Mode of Attendance: Full-time (minimum 24 weeks study per year)

Compulsory Modules

Module	Name	Period	Occ	Level	Credits
IFJ3000	English Language and Study Skills	SEM2	B22	3	15
IFJ3015	Introduction to Business and Management	SEM2	B22	3	15
IFJ3016	Applied Mathematics for Business	SEM2	B22	3	15
IFJ3018	Management	SEM3	C22	3	15
IFJ3020	Independent Study Project	SEM3	C22	3	15

Make any choices from the electives contained within this block

Choose 45 credits in any period from IFJ3003/B22, IFJ3005/B22, IFJ3007/B22, IFJ3023/B22, IFJ3025/C22, IFJ3004/C22, IFJ3006/C22, IFJ3008/C22, IFJ3017/C22, IFJ3019/C22

[View List](#)

ALL SELECTIONS SELECTIONS FROM CURRENT BLOCK

Selected Modules

Module	Name	Period	Occ	Level	Credits
IFJ3000	English Language and Study Skills	SEM2	B22	3	15
IFJ3015	Introduction to Business and Management	SEM2	B22	3	15
IFJ3016	Applied Mathematics for Business	SEM2	B22	3	15
IFJ3018	Management	SEM3	C22	3	15
IFJ3020	Independent Study Project	SEM3	C22	3	15

3b.) To show you a different example, this screenshot shows what a student on the Law Pathway would see next. Notice there are different compulsory modules, so their modules look different.

Your Details

Programme you are studying: FdCert FT Lang. Ling. Film (January Start)
Route you are following: Law
Mode of Attendance: Full-time (minimum 24 weeks study per year)

Compulsory Modules

Module	Name	Period	Occ	Level	Credits
IFJ3000	English Language and Study Skills	SEM2	B22	3	15
IFJ3003	Introduction to Politics	SEM2	B22	3	15
IFJ3004	Introduction to International Relations	SEM3	C22	3	15
IFJ3020	Independent Study Project	SEM3	C22	3	15

Make any choices from the electives contained within this block

Choose 60 credits in any period from IFJ3005/B22, IFJ3007/B22, IFJ3015/B22, IFJ3023/B22, IFJ3025/C22, IFJ3006/C22, IFJ3008/C22, IFJ3018/C22

[View List](#)

ALL SELECTIONS SELECTIONS FROM CURRENT BLOCK

Selected Modules

Module	Name	Period	Occ	Level	Credits
IFJ3000	English Language and Study Skills	SEM2	B22	3	15
IFJ3003	Introduction to Politics	SEM2	B22	3	15
IFJ3004	Introduction to International Relations	SEM3	C22	3	15
IFJ3020	Independent Study Project	SEM3	C22	3	15

3c.) Returning to the example student on the Business and Management Pathway, notice that they are already enrolled in 75 credits. Both core modules are included (IFJ3000 and IFJ3020), as well as compulsory Business Management Pathway modules (IFJ3015, IFJ3016 and IFJ3018).

Click **'View List'** to expand the different electives to choose from and then scroll down to see them.

Your Details

Programme you are studying:	FdCert FT Lang. Ling. Film (January Start)
Route you are following:	Business and Management
Mode of Attendance	Full-time (minimum 24 weeks study per year)

Compulsory Modules

Module	Name	Period	Occ	Level	Credits
IFJ3000	English Language and Study Skills	SEM2	B22	3	15
IFJ3015	Introduction to Business and Management	SEM2	B22	3	15
IFJ3016	Applied Mathematics for Business	SEM2	B22	3	15
IFJ3018	Management	SEM3	C22	3	15
IFJ3020	Independent Study Project	SEM3	C22	3	15

Make any choices from the electives contained within this block

Choose 45 credits in any period from IFJ3003/B22, IFJ3005/B22, IFJ3007/B22, IFJ3023/B22, IFJ3025/C22, IFJ3004/C22, IFJ3006/C22, IFJ3008/C22, IFJ3017/C22, IFJ3019/C22

View List

ALL SELECTIONS

SELECTIONS FROM CURRENT BLOCK

Selected Modules

Module	Name	Period	Occ	Level	Credits

4.) Scroll through the list below and click **'Add'** next to each module you want to study. Remember that you must select the same subject in both semesters (SEM2 and SEM3) and your total credits must add up to 120.

Because this student already has 75 credits selected for them, they need to choose 3 more modules (3*15= 45 credits).

Search

Hide the module list for this group of electives

Modules

Module	Name	Period	Occ	Lev	Crd	Add
IFJ3003	Introduction to Politics	SEM2	B22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3004	Introduction to International Relations	SEM3	C22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3005	Introduction to Human Geography	SEM2	B22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3006	The Human Geography of London	SEM3	C22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3007	Introduction to English Literature	SEM2	B22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3008	Introduction to American Literature	SEM3	C22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3017	Accounting for Business Decisions	SEM3	C22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3019	Marketing	SEM3	C22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3023	The History of the UK from 1900 to 1955	SEM2	B22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>
IFJ3025	The History of the UK from 1956 to 2016	SEM3	C22	3	15	<div style="background-color: #4a69bd; color: white; padding: 2px 5px; border-radius: 3px;">Add</div>

Showing 1 to 10 of 10 entries

First

Previous

1

Next

Last

Totals

Overall Progress	Required	Current	
Credits	N/A	0	✓

View/Add Comments

Submit Selections

- 5.) This student below has decided to study Politics and International Relations as their elective, which is a valid choice because this is the same subject for both semesters (SEM2 and SEM3).

On this pathway, students have to decide whether to study 'Marketing (IFJ3019)' or 'Accounting for Business Decisions (IFJ3017)' in the second semester. This student has chosen Accounting.

To select these modules, click the 'Add' button next to each module, and they appear in the box on the right-hand margin.

The screenshot displays a module selection interface. On the left, a table lists available modules with columns for Module ID, Name, Period, Occurrence, Level, Credits, and an 'Add' button. On the right, a 'Selected Modules' box contains three modules: Introduction to Politics (SEM2, B22, 3, 15), Introduction to International Relations (SEM3, C22, 3, 15), and Accounting for Business Decisions (SEM3, C22, 3, 15). Below the selected modules is a 'Totals' section showing 'Overall Progress' with 'Required' credits as 'N/A' and 'Current' credits as '45'. A 'Submit Selections' button is highlighted with a red arrow.

Module	Name	Period	Occ	Lev	Crds	Add
IFJ3003	Introduction to Politics	SEM2	B22	3	15	Add
IFJ3004	Introduction to International Relations	SEM3	C22	3	15	Add
IFJ3005	Introduction to Human Geography	SEM2	B22	3	15	Add
IFJ3006	The Human Geography of London	SEM3	C22	3	15	Add
IFJ3007	Introduction to English Literature	SEM2	B22	3	15	Add
IFJ3008	Introduction to American Literature	SEM3	C22	3	15	Add
IFJ3017	Accounting for Business Decisions	SEM3	C22	3	15	Add
IFJ3019	Marketing	SEM3	C22	3	15	Add
IFJ3023	The History of the UK from 1900 to 1955	SEM2	B22	3	15	Add
IFJ3025	The History of the UK from 1956 to 2016	SEM3	C22	3	15	Add

Totals			
Overall Progress	Required	Current	
Credits	N/A	45	✓

- 6.) When you have enough modules for a total of 120 credits, click 'Submit Selections' and the next screen will indicate if your choices are accepted or an error message will be shown.

Please meet with the Programme and Module Convenors in Welcome Week to discuss your choices. Remember that the Programme and Module Convenor must confirm your choices, so if you select something inappropriate for your timetable or pathway, your selection will be rejected and you have to choose another elective.

Please direct any questions to them:

Chris Massell- IFY Programme Convenor (c.massell@qmul.ac.uk)

Peter Latham- ELSS Module Convenor (p.latham@qmul.ac.uk)