

### **Confidentiality Statement**

During the course of your work experience, you may have access to see or hear information of a confidential nature. You are expected to use your discretion and maintain confidentiality about information relating to all aspects of your volunteering activity.

You will not, either during your work experience or thereafter use to the detriment or prejudice of Care UK, divulge to any person or organisation or otherwise make use of:

- any confidential information about Care UK, its business, accounts, finances, new business, pricing policy, future business strategies and plans, patients, clients or staff, and
- any other information designated as confidential or which is otherwise confidential, which may have come to your knowledge in the course of your volunteering activity

Disclosures of information relating to clients/patients/service users, members of staff, volunteers or that which you acquire during the course of your work experience may only be disclosed with the agreement of your manager/supervisor.

You shall use your best endeavours to prevent the publication or disclosure of such information or secrets. If you are found to have permitted the unauthorised disclosure of any such information, you and Care UK may face legal action.

You are reminded that a breach of confidentiality is liable to result in your volunteering role being terminated.

Nothing in this agreement affects your rights under the Public Interest Disclosure Act 1998 and related statutory provisions.

I have read and understand this statement

Name: .....

Date: .....