

**Purchase Order No:**

**9736099**



**Queen Mary**  
University of London

**PURCHASE ORDER**

**To:**  
Instinct Resourcing Limited  
2nd Floor, York House, York Street  
Manchester  
UK  
M2 3BB  
United Kingdom

Order Date	28/09/2021
Purchase Order	30 Days Net
Exempt Charity No	XN80515
VAT Reg No	GB 248 8379 11
EORI No.	GB 248 8379 11 000
Supplier Id	175917

**Delivery Address:**  
Academic Development  
Room 0.08, Scape East  
438 to 490 Mile End Road  
London  
E1 4GG  
United Kingdom

**Invoice to:**  
QMUL Accounts Payable  
PO Box 68942  
London  
E1W 9JD  
E-mail: apinvoices@qmul.ac.uk

**Purchase Order Contact Details**  
Contact Name: Reeder, Shelley  
Phone: 02078822815  
E-mail: s.reeder@qmul.ac.uk  
Your Reference:

**Invoice Query Contact Details**  
Tel : 0207 882 7452 or 207 882 7527  
E-mail: accountspayable@qmul.ac.uk

Description	QTY	Unit Net Price	Net Amount GBP	VAT %
<b>Payment to Instinct Resourcing Ltd, for the hire of Matthew Lever as a Learning Technology Officer. Total of 16 days (2 days per week for 8 weeks), at a cost of £260 per day + VAT. Total cost of £4,160 for the 16 days + VAT. £4,992 inc VAT. Cost shared between contractor pay and Instinct Agency pay.</b>	16	260.00	4,160.00	20.00

This order is subject to our terms and conditions, available from <https://www.weightmans.com/qmul-conditions-of-contract/>

<b>Net Order Total</b>	<b>4,160.00</b>
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