

**Assessment Offence Allegation Form**

**This form must be submitted with supporting evidence related to the allegation being made**

The Assessment Offences Regulations can be found at the webpage below:

<http://www.arcs.qmul.ac.uk/students/student-appeals/assessment-offences/>

Should you have any questions regarding how to handle an alleged offence please contact the Appeals, Complaints and Conduct Office by phone: 020 7882 3457, or email: appeals@qmul.ac.uk

**Student** details

|  |  |
| --- | --- |
| Student ID number (9 digit number): | Student Name: |

Study details

|  |  |
| --- | --- |
| Department, School or Institute:**Mathematical Sciences** | Year of study (Foundation,1,2,3,4,5,6 or Postgraduate): |
| Programme of study (e.g. Economics and Finance): | Award (BSc/BEng/BA/MSc/PG Diploma etc): |

Details of Allegation

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| --- |
| Nature of the Offence (e.g. plagiarism, ghost-writing etc.): |
| Module Code and Name of Module: |
| % of module component represents: | Credit Value of Module: |
| Title of Assessment in which offence has occurred: | Is the module a core module? i.e. must be passed to progress or be awarded. |
| Please detail the reasons why the allegation has been made and whether or not the student has already been interviewed/informed about the allegation (please use a separate sheet if necessary and attach any supporting evidence for the allegation.  |

**Details of Previous Offence(s) (if applicable)**

|  |  |
| --- | --- |
| Date of Offence: | Nature of the Offence: |
| Penalty applied: |  |
| Any Additional Details: |

**Summary of documentation**

Please use the box below to list the evidence which you have attached in relation to the allegation. Please always send a copy of the assignment in question and the Turnitin report if generated for any plagiarism cases. For plagiarism cases please also provide a copy of the original sources, such as printouts from the internet or photocopies from books, which the student may have copied from.

**Please ensure that the sections of concern within the piece of assessment and the corresponding sources** have been clearly identified/highlighted.

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**Department/School Contact**

Please provide the name and contact details of the person who the student should contact in the event that they are permitted to resubmit the assignment in question.

|  |  |
| --- | --- |
| Name: | Contact details: |

Please provide the name(s) and contact details of those within the Department/School who should be informed of the outcome of this investigation.

|  |  |
| --- | --- |
| Name and title: | Contact details: |

Signed:

Date:

Print name:

Once completed, this form and all supporting documentation should be sent to via email if possible to **appeals@qmul.ac.uk****,**

or by internal post: Appeals, Complaints and Conduct Office, Room E12, Queens Building